

FILE FOLDER

DESCRIPTION ON TAB:

2nd Supply Bn.

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- Outside/inside of actual folder did contain hand written information**
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UNITED STATES MARINE CORPS
2d Supply Battalion
2d Force Service Support Group (REIN)
Fleet Marine Force, Atlantic
Camp Lejeune, North Carolina 28542-5703

~~In reply refer to:~~
BrD 6240.1
7 AUG 1987

BATTALION ORDER 6240.1

From: Commanding Officer, 2d Supply Battalion
To: Distribution List

Subj: HAZARDOUS MATERIAL AND HAZARDOUS WASTE PROCEDURES

Ref: (a) BD 6240.5
(b) BD 11090.1B
(c) BD 11090.3

Encl: (1) Inspection Form for Hazardous Waste Handling and Storage Areas
(2) Work Request for Disposal Services
(3) Hazardous Waste Training File
(4) Hazardous Material Control Work Site Procedures
(5) Instructions for Completing DD Form 1348-1 Disposal Document
(6) Hazardous Waste Contingency Plan
(7) Hazardous Waste Sites

1. Purpose. To implement procedures for the disposal of Hazardous Wastes and Hazardous Materials in accordance with references (a) through (c).

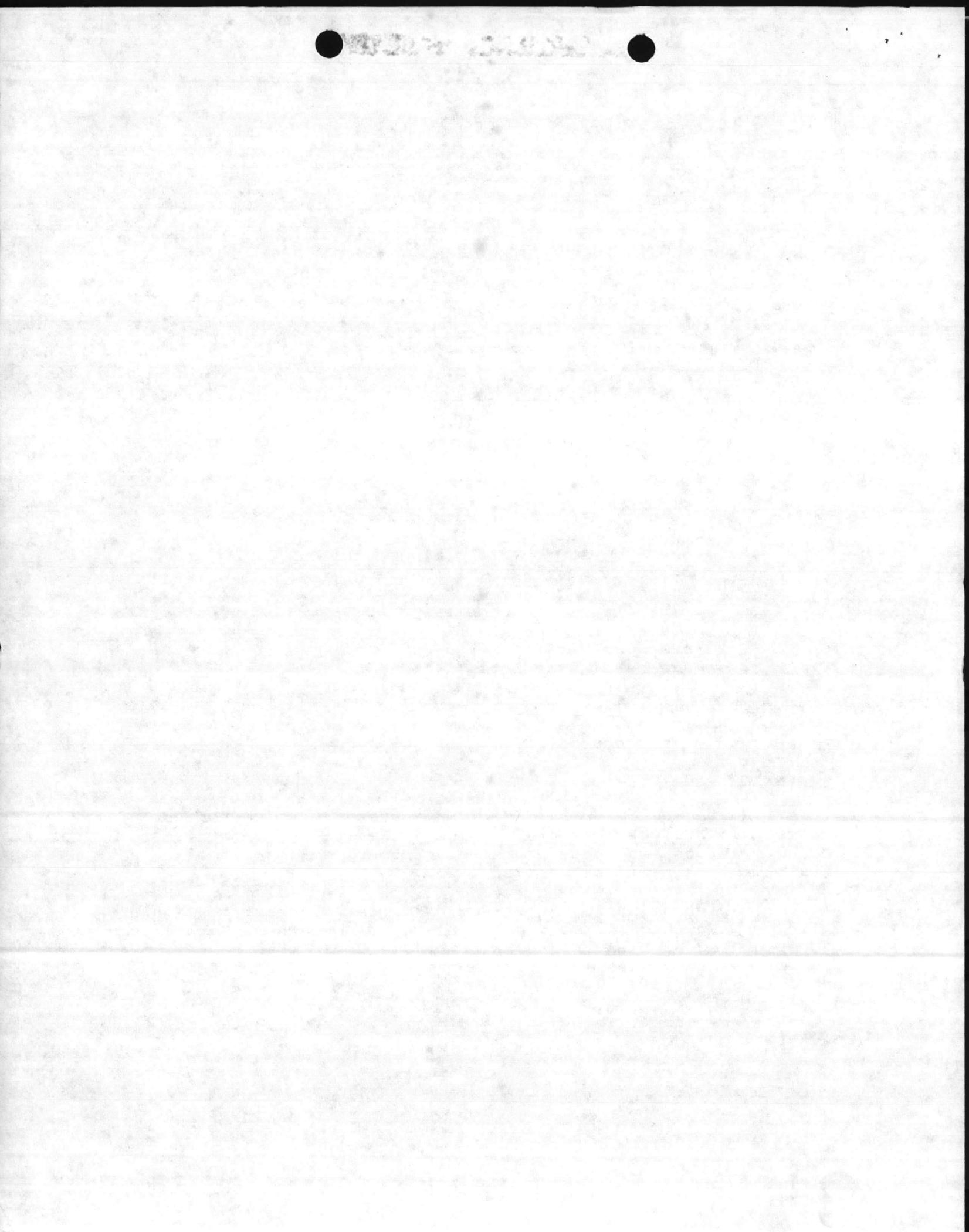
2. Definitions

a. Hazardous Material (HM). Any material, which because of its quantity, concentration, physical, chemical or infectious characteristics, may pose a hazard to human health or the environment when released or spilled.

b. Hazardous Waste (HW). Any discarded material or liquid, solid or gas, which meets the definition of Hazardous Material or is designated as a Hazardous Waste by the Environmental Protection Agency (EPA) or state Hazardous Material control authority.

c. Generator. The unit that initially used a Hazardous Material/Hazardous Waste.

X



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3. Background. The Battalion generates Hazardous Waste/Hazardous Materials. Both Federal and State Laws dictate procedures for storage of Hazardous Waste/Hazardous Materials and the disposal of Hazardous Waste. These requirements along with local Marine Corps Base Orders govern the handling of Hazardous Waste/Hazardous Materials which require careful and strict compliance.

4. Action. Overall responsibility for the Hazardous Material/Hazardous Waste management program rests with the Battalion Commander. Battalion Staff and Subordinate Commander responsibilities are identified as follows:

a. Battalion S-3 Officer. Coordinate formal training as required.

b. Battalion S-4 Officer

(1) Coordinate the Hazardous Material/Hazardous Waste program.

(2) Designate in writing the Battalion Hazardous Material/Hazardous Waste Officer, NCOIC, and one alternate Hazardous Material/Hazardous Waste Officer.

(3) Designate in writing Hazardous Material Key Personnel and Assistant Hazardous Waste Key Personnel for each identified Hazardous Material/Waste site within 2d Supply Battalion, Enclosure (7).

c. Battalion Hazardous Material/Hazardous Waste NCOIC.

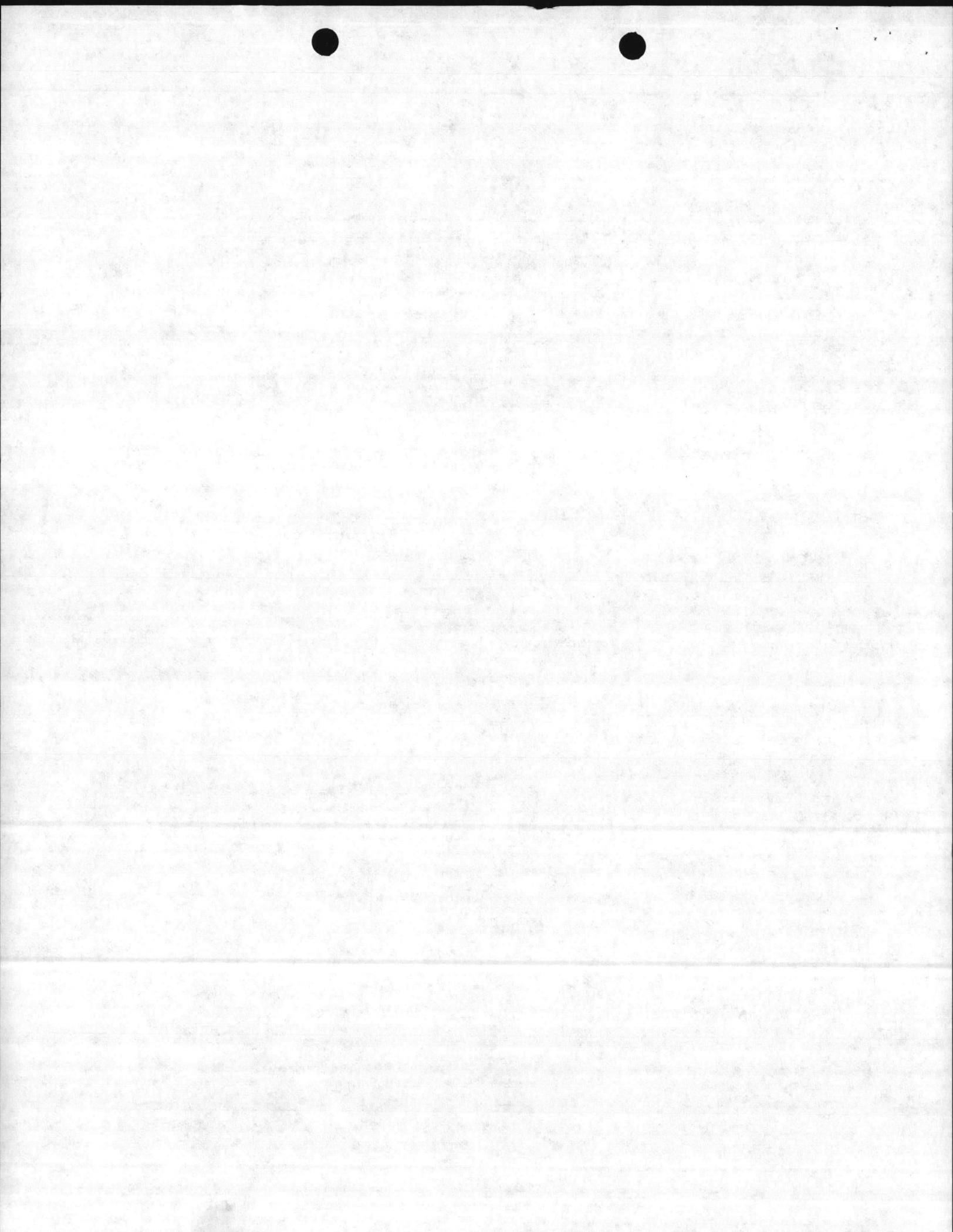
(1) Inspect respective areas weekly. Use enclosure (1) to inspect, and maintain completed forms on file for one year.

(2) Maintain copies of appointment letters for Companies.

(3) Maintain copies of appointment letters for Section Hazardous Material/Hazardous Waste Officers.

(4) Forward DD 1348-1 documents (enclosure (5)) to the Battalion Hazardous Material/Hazardous Waste Officer in accordance with reference (a).

(5) Ensure disposal material is accompanied by completed DD 1348-1. Process the forms and return the number two copy of DD 1348-1 to the originator.



(6) Use enclosure (2) to request disposal services. Maintain a copy of the request and the corresponding DD 1348-1 forms that transfer accountability to the Defense Re-Utilization and Marketing Office (DRMD).

(7) Retain signed copies of the DD 1348-1 forms that transfer accountability to the Defense Re-Utilization and Marketing Office (DRMD).

(8) Maintain a "Completed" file of DD 1348-1 forms and disposal work request. Annotate the date the material was turned into Defense Re-Utilization and Marketing Office (DRMD) for disposal.

(9) Train and provide assistance to Hazardous Material personnel within the Battalion.

(10) Maintain training file on classes attended by the Hazardous Waste Officer and NCOIC. It is required to maintain these files for three years.

(12) Request formal training by letter to the Battalion S-3 Officer. Formal training such as Navy Safety School OSH-340 "Hazardous Material Control", should be requested.

d. Section OIC

(1) Designate in writing, a company Hazardous Material Hazardous Waste Officer and Staff Noncommissioned Officer. Forward a copy of the appointment letter to the Battalion Hazardous Waste/Hazardous Material Officer.

(2) Maintain a training file on personnel handling Hazardous Material/Hazardous Waste using enclosure (3). It is required to maintain these files for three years.

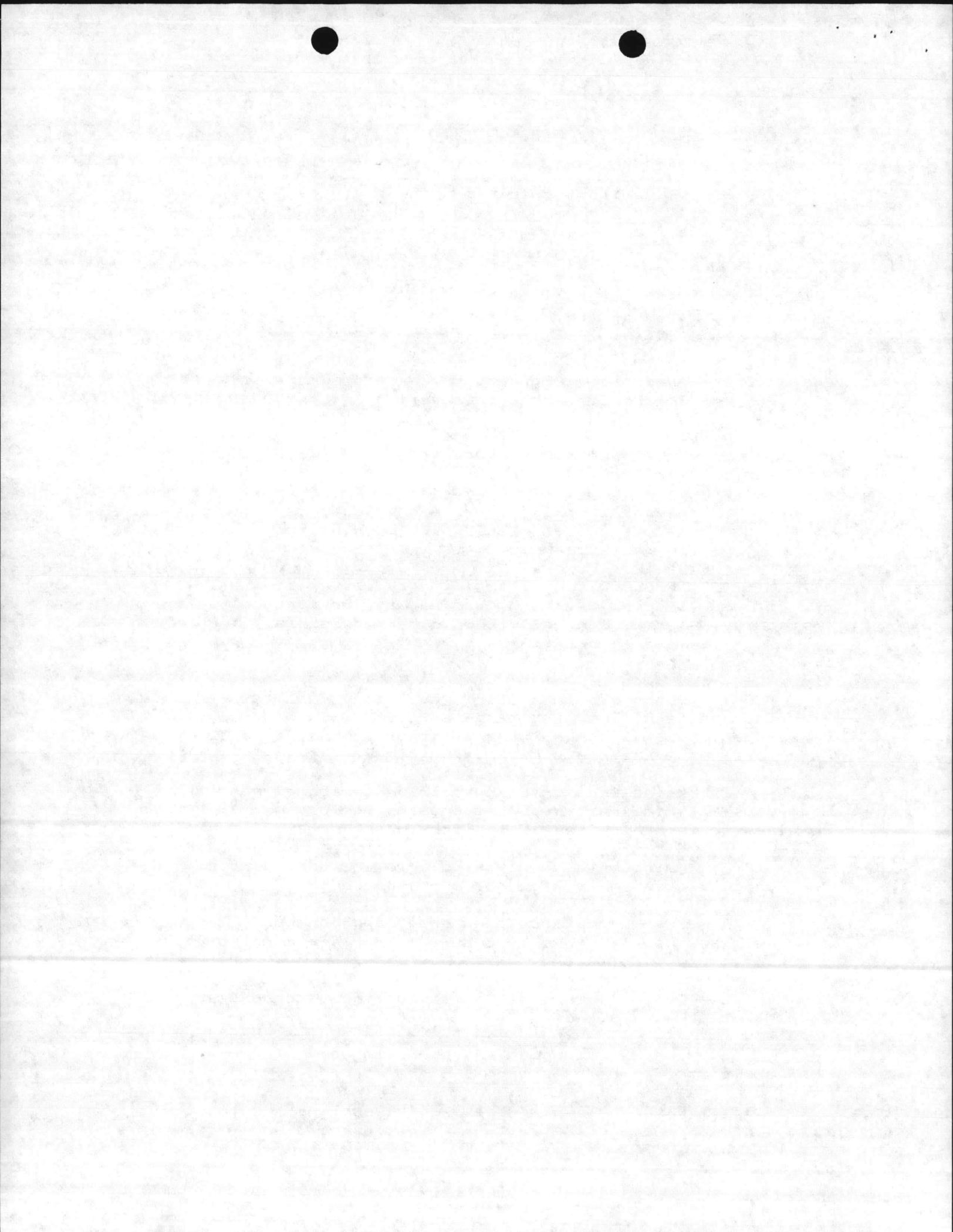
(3) Maintain a turnover file to include Point of Contact, all message traffic and correspondence.

(4) Inspect Hazardous Material and Hazardous Waste storage areas weekly. Use enclosure (1). Maintain the completed checklists on file for one year.

(5) Use enclosure (4) to establish Standard Operating Procedures at work sites.

(6) Ensure Hazardous Waste contingency plans (enclosure (6)) are posted at each Hazardous Waste storage site.

(7) Ensure all Hazardous Waste handlers are familiar with the plan and are instructed to follow the plan in case of a spill.



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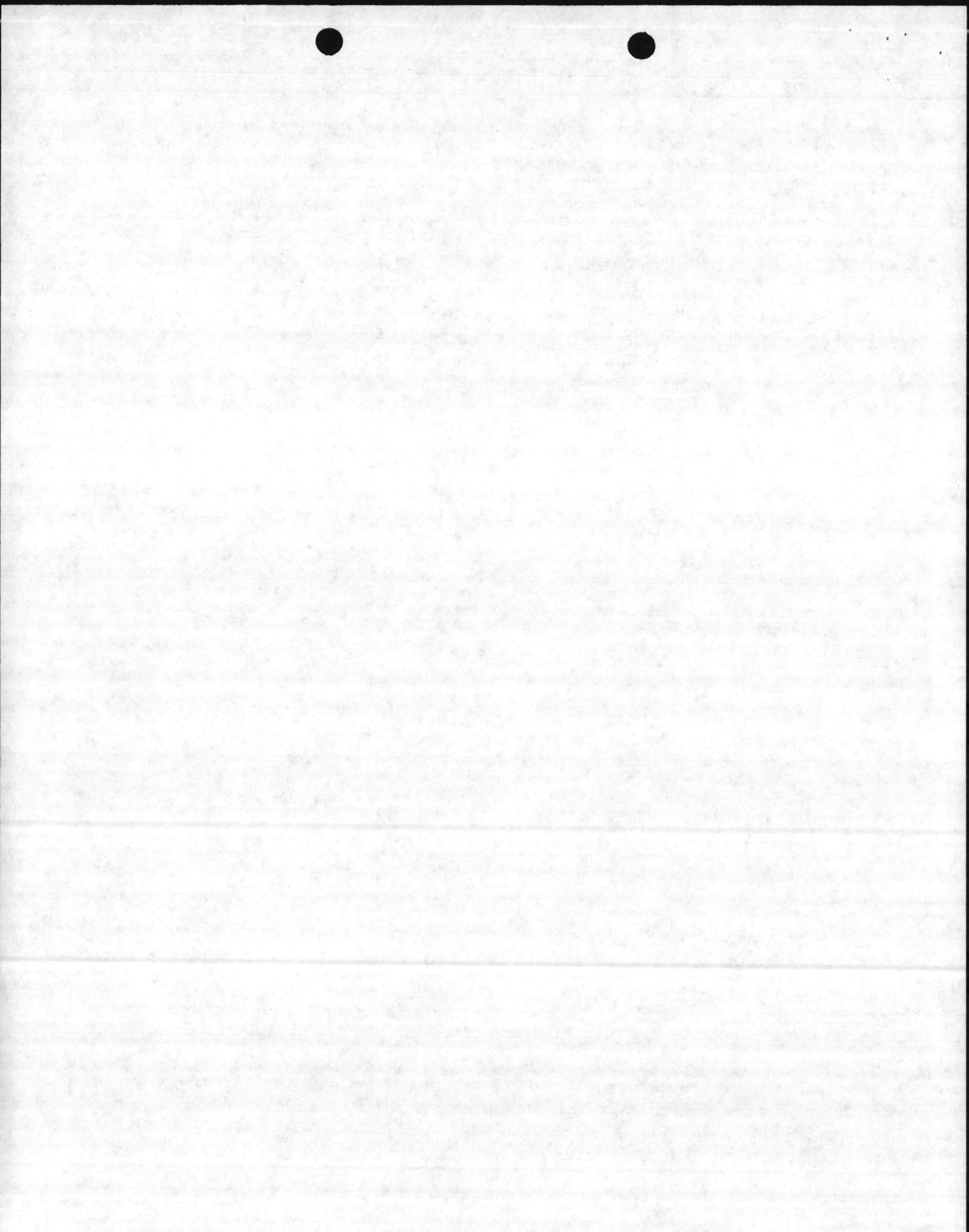
(8) Submit request for disposal of Hazardous Waste to the S-4 using enclosure (5).

5. This Order is not applicable to the Marine Corps Reserve.



T. B. CULLEN

Dist: A



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INSPECTIONS FORM FOR HAZARDOUS WASTE HANDLING AND STORAGE AREAS

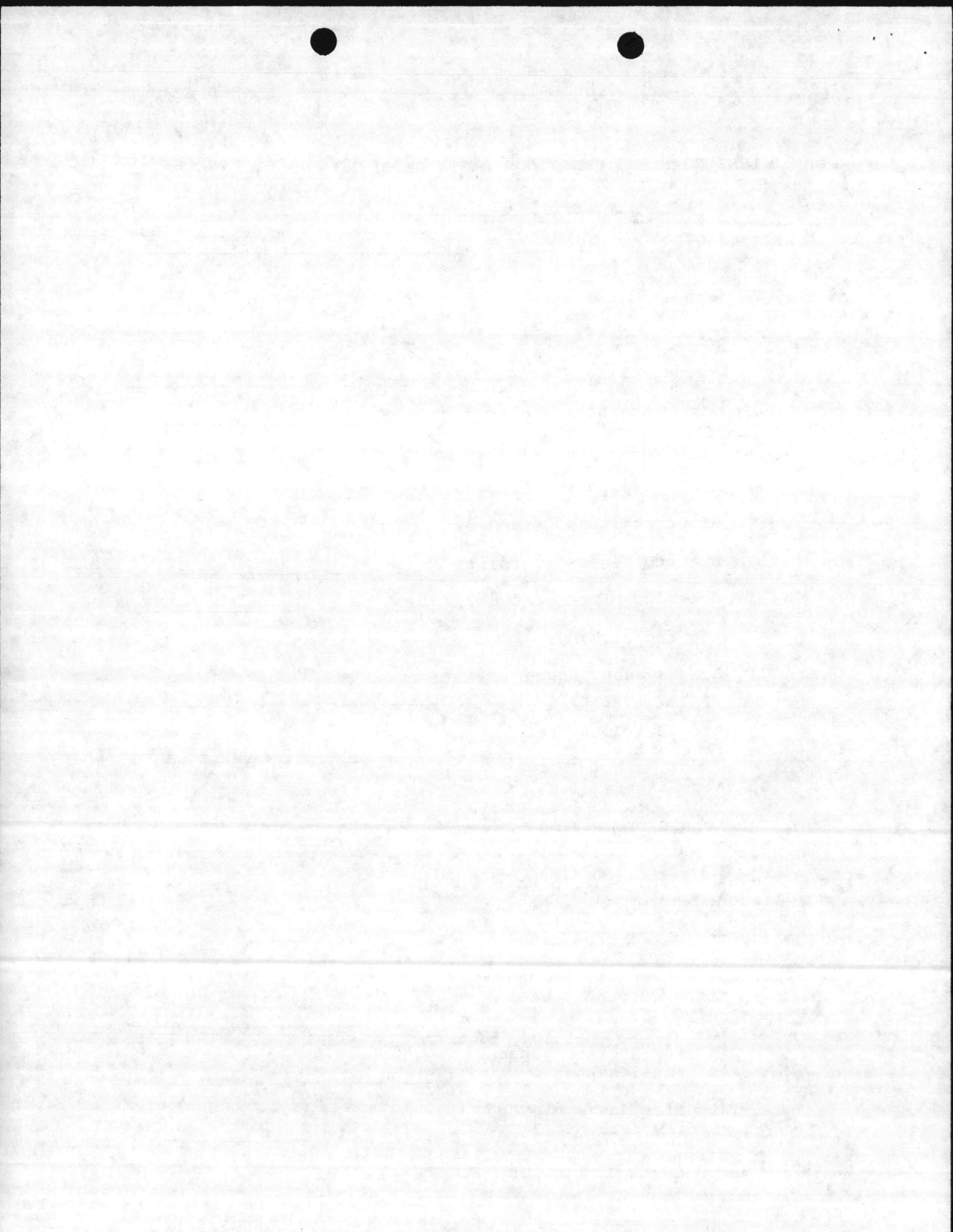
Name of Facility: _____

Name/Title of OIC: _____

Area of Concern	Yes	No	Corrective action needed
a. Condition of Containers			
(1) Are containers closed?	_____	_____	_____
(2) Are containers leaking?	_____	_____	_____
(3) Are containers bulging?	_____	_____	_____
(4) Are containers collapsed?	_____	_____	_____
(5) Are containers corroded?	_____	_____	_____
(6) Are containers overfilled?	_____	_____	_____
(7) Other problems present?	_____	_____	_____
b. Labeling and Marking			
(1) Are Hazardous Waste labels in place?	_____	_____	_____
(2) Are Hazardous Waste labels filled out?	_____	_____	_____
(3) Are Hazards (i.e., flammable, corrosive, etc). Labels or markings adequate?	_____	_____	_____
c. Are Hazardous Waste's being disposed of by deadlines?			
_____	_____	_____	_____
d. Security and Emergencies			
(1) Is access limited to authorized personnel only?	_____	_____	_____
(2) In emergency response information posted?	_____	_____	_____
(3) Supplies and equipment readily available?	_____	_____	_____

Signature: _____

Date: _____



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PACKAGING AND PRESERVATION WORK REQUEST
MCBCL 4030 (REV 3-70)

1 PRESERVATION, PACKAGING AND PACKING BRANCH, MOWASP DIV., BMATBN, MCB, CLNC

FROM (UNIT) H&S Company 2d Supply Bn, 2d FSSG	DATE 12 Jan 1987	UNIT PRIORITY DESIGNATOR 13
PERSON FAMILIAR WITH WORK REQUESTED LCPL WEBER C.A.	PHONE 451-XXXX	BLDG NO. 901

FOLLOWING WORK IS REQUESTED
PACKAGING AND CERTIFICATION OF DRY CLEANING SOLVENT.
NSN: 6850-00-285-8012

TYPE WORK REQUESTED (X)	LEVEL <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C	(*)PACK <input type="checkbox"/>	LEVEL <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C
(*)PACKAGE AND PRESERVE <input checked="" type="checkbox"/>	BOXES <input type="checkbox"/>	CRATES <input type="checkbox"/>	PAINT AND MARK <input type="checkbox"/> TACTICAL MARK <input type="checkbox"/> YES <input type="checkbox"/> NO

DETAILS (LIST INSIDE DIMENSIONS IF CONSTRUCTION IS DESIRED; COLOR OF PAINT, PATTERN AND NUMBER OF TACTICAL MARK, ANY SPECIAL INSTRUCTIONS)

EXAMPLE

DEAD LINE DELIVERY DATE	WR NO.	SIGNATURE SIGNATURE AND DATE				
Spaces On and Below This Line For P&P Use Only		JON CHARGEABLE	P&P CONTROL NO.			
WORK MEASUREMENT INFO PROJ 12		WORK MEASUREMENT INFO PROJ 11 & 94 TOTALS (LESS PROJ 12)				
NO. OF ITEMS	TONS	NO. OF PKGS	CUBE	WEIGHT	VEHICLES	BOXES BUILT

ENCLOSURE (2)

IF SPACES MARKED WITH AN ASTERISK (*) ARE FILLED IN, COMPLETE REVERSE SIDE

LINE ITEMS	NOMENCLATURE	FSN	QUANTITY	UNIT OF ISSUE	NO. PER INTERMEDIATE PACKAGE	NO. OF ITEMS PER PACK	ITEMS PER MULTIPLE PACK NO. OF PACK
1.	Dry Cleaning Solvent	6850-00-285-8012	3	55gal Drums			
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
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20.							
21.							
22.							
23.							
24.							
25.							
26.							
27.							

DATE RECORDED BY P&P BRANCH

PICKED UP BY

DATE COMPLETED BY P&P BRANCH

DATE

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HAZARDOUS WASTE TRAINING FILE

Training Record: Hazardous Waste Management/Disposal

Name of Organization: _____

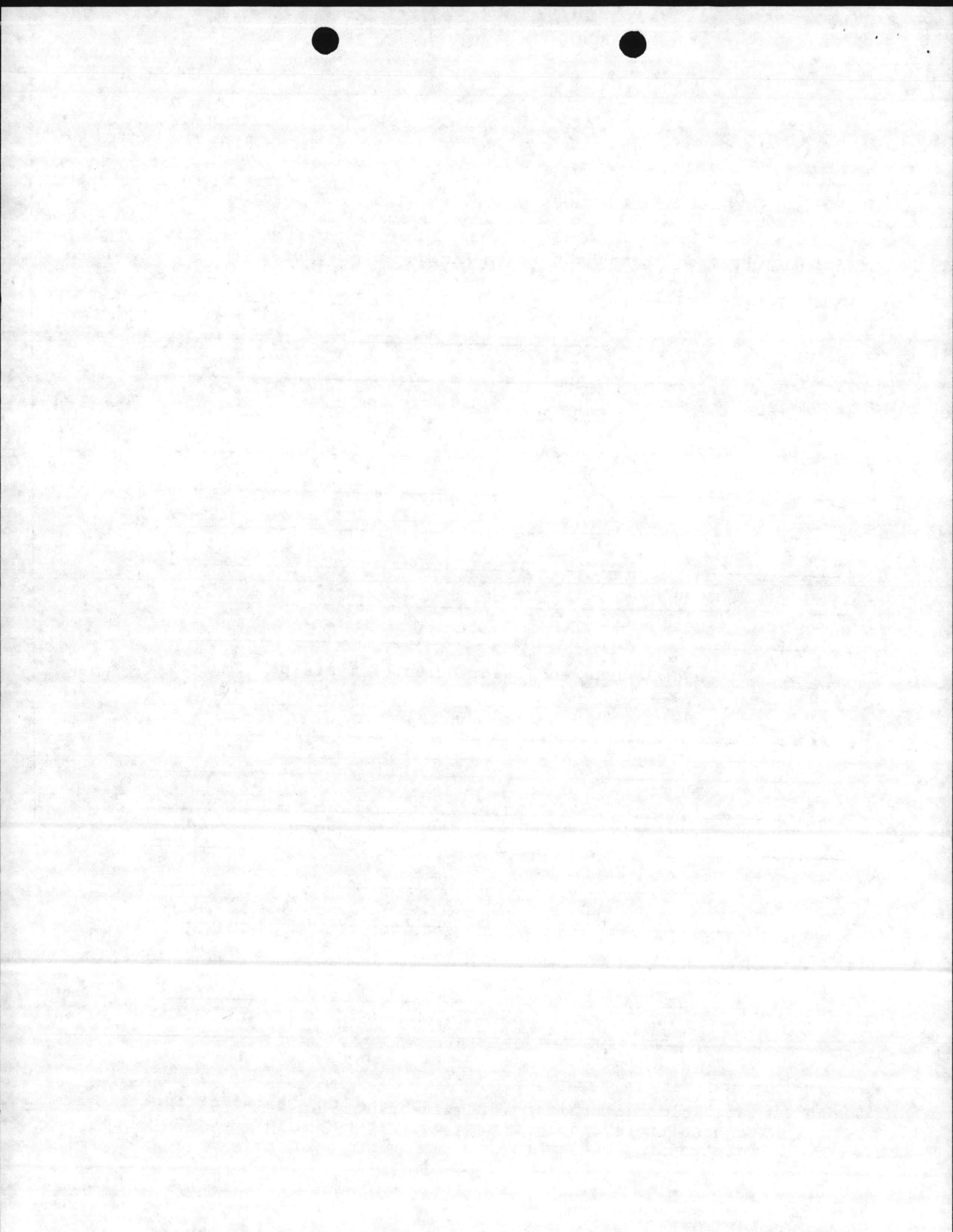
Employee Name: _____

Job Title: _____

Hazardous Waste Related Duties: _____

Date	Title of Course and Description of Training (See Note 1)	Employee Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Note 1: For informal training enter "On the Job Training" for course title and list name of instructor in description of training.



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HAZARDOUS MATERIAL CONTROL WORK SITE PROCEDURES

WASTE, ASSOCIATED HAZARDS AND BASIS FOR HAZARD DESIGNATION

EPA HAZARD WASTE NO.	TYPES OF CHEMICALS	HAZARD(S)	BASIS FOR HAZARD DESIGNATION
F001	Spent solvents used for degreasing	Toxic	Contains one of the following: tetrachloroethylene; trichloroethylene, methylene chloride, 1, 1, 1-Trichloro- nated fluorocarbons (FREON)
F002	Spent solvents and paint thinners	Toxic	same as F001
F003	Spent non-halogenated Solvents	Ignitable	Contains Acetone or Xylene
F005	Spent non-halogenated Solvents	Ignitable Toxic	Contains Toluene, Methyl Ethyl Ketone
U002	Ace-one (unused)	Ignitable	EPA listed waste
U061	DDT (unused)	Toxic	EPA listed waste
U076	1, 1, Dichloromethane (unused)	Toxic	EPA listed waste
U080	Dichloromethane (unused) (Methylene Chloride)	Toxic	EPA listed waste
U122	Formaldehyde (unused)	Toxic	EPA listed waste
U129	Lindane (unused)	Toxic	EPA listed waste
U142	Kepone (unused)	Toxic	EPA listed waste
U151	Mercury (unused)	Toxic	EPA listed waste
U159	Methyl Ethyl Ketone (unused)	Toxic Ignitable	EPA listed waste
U188	Phenols (unused)	Toxic	EPA listed waste
U210	Tetrachloroethene (Tetra chloroethylene)	Toxic	EPA listed waste

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HAZARDOUS MATERIAL CONTROL WORK SITE PROCEDURES

WASTES, ASSOCIATED HAZARDS AND BASIS FOR HAZARD DESIGNATION

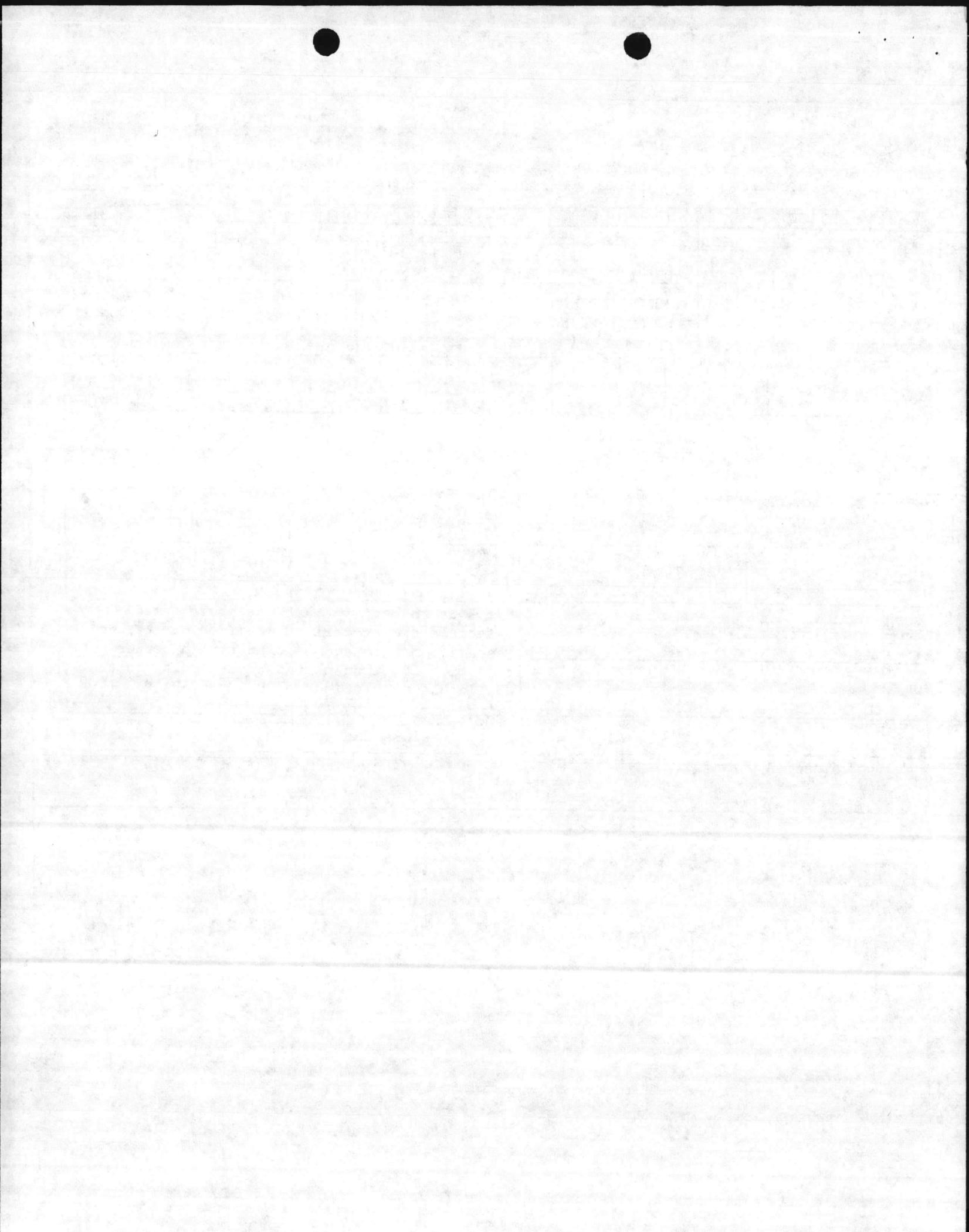
EPA HAZARD WASTE NO.	TYPES OF CHEMICALS	HAZARD(S)	BASIS FOR HAZARD DESIGNATION
D001	Mineral Spirits and Stoddard Solvents (See Note 1)	Ignitable Toxic	Flash point of pure mineral spirits is 100° F.
	Lacquer Paint	Ignitable	Paint is flammable some have flash point below 140° F.
D002	DS-2, Decontaminating Agent	Corrosive Toxic	Diethylenetriamine, a major constituent (70%) of DS-2 is toxic or corrosive.
	Used Electrolyte	Corrosive Toxic	pH of several types of electrolyte with specific gravity above 12.5 or below 2.0 are corrosive.
D003	Super Tropical Bleach (STB)	Reactive Oxidizer	Contains Calcium Hypochlorite and can release toxic gases if mixed with water or other chemicals.
	Lithium Batteries	Reactive	Components generate toxic gases, vapors or fumes when mixed with water or exposed to certain PH conditions.
D007	Paint Strippers (Used)	Toxic	Contains chromium contamination not properly classified as F009.
D009	Mercury from Meter Maintenance	Toxic	Contains metallic mercury which is in used condition not properly classified as UI51
D011	Photographic Chemical Wastes	Toxic	Contains Silver

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5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80
DOC	BI	M	S	STOCK NUMBER	ADD	QUANTITY	DOCUMENT NUMBER	SUPPLEMENTARY ADDRESS	FUND	DISTRIBUTION	PROJECT	PRIORITY	REQ D	ADVCE	BI	UNIT PRICE																																																											
6850	1002858012	EA	03	M	27127	7014	13	NA								93 47																																																											
SHIPPED FROM	SHIP TO	MARK FOR	PROJECT	TOTAL PRICE																																																																							
Co, 2d Supply Bn.	SY2014 DRMO MCB	HW		DOLLARS																																																																							
2d FSSG, CLNC	CAMP LEJEUNE NC 28542			41																																																																							
WAREHOUSE LOCATION	TYPE OF CARGO	UNIT PACK	UNIT WEIGHT	UNIT CUBE	UFC	N MFC	FREIGHT RATE	DOCUMENT DATE	MAT. COND.	QUANTITY																																																																	
	G	H	I	J	K	L	M	N	O	P	Q	R	S																																																														
SUBSTITUTE DATA (ITEM ORIGINALLY REQUEST'D)	FREIGHT CLASSIFICATION NOMENCLATURE	ITEM NOMENCLATURE																																																																									
	U	V																																																																									
	X	Y																																																																									
SELECTED BY AND DATE	TYPE OF CONTAINERS	TOTAL WEIGHT	RECEIVED BY AND DATE	INSPECTED BY AND DATE																																																																							
1	2	3	7	8																																																																							
PACKED BY AND DATE	NO. OF CONTAINERS	TOTAL CUBE	WAREHOUSED BY AND DATE	WAREHOUSE LOCATION																																																																							
4	5	6	9	10																																																																							
REMARKS:	NATION ADDRESS	DATE SHIPPED	SIGNATURE	DATE																																																																							
MCP CAMP LEJEUNE, NC	617022580	CC	FF	GG																																																																							
TRANSPORTATION CHARGEABLE TO	14 B/LADING, AWB, OR RECEIVER'S SIGNATURE (AND DATE)	15 RECEIVER'S DOCUMENT NUMBER																																																																									
	SIGNATURE	DATE																																																																									

FORM 1348 1 MAR 74 EDITION OF 1 JAN 64 MAY BE USED UNTIL EXHAUSTED DOD SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT

APPENDIX A



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FORMAT FOR
HAZARDOUS WASTE SPILL AND RELATED EMERGENCY
CONTINGENCY PLAN

COMMANDER. ALL MARINE CORPS, NAVY AND CIVILIAN PERSONNEL ON THE SCENE ARE EXPECTED TO PROVIDE AVAILABLE RESOURCES AS THE ON-SCENE COMMANDER DEEMS NECESSARY TO ABATE THE EMERGENCY AND PROTECT LIFE AND PROPERTY.

C. OTHER OFFICIALS TO BE NOTIFIED:

-- OIC REPRESENTATIVE _____
NAME/RANK/TITLE PHONE#

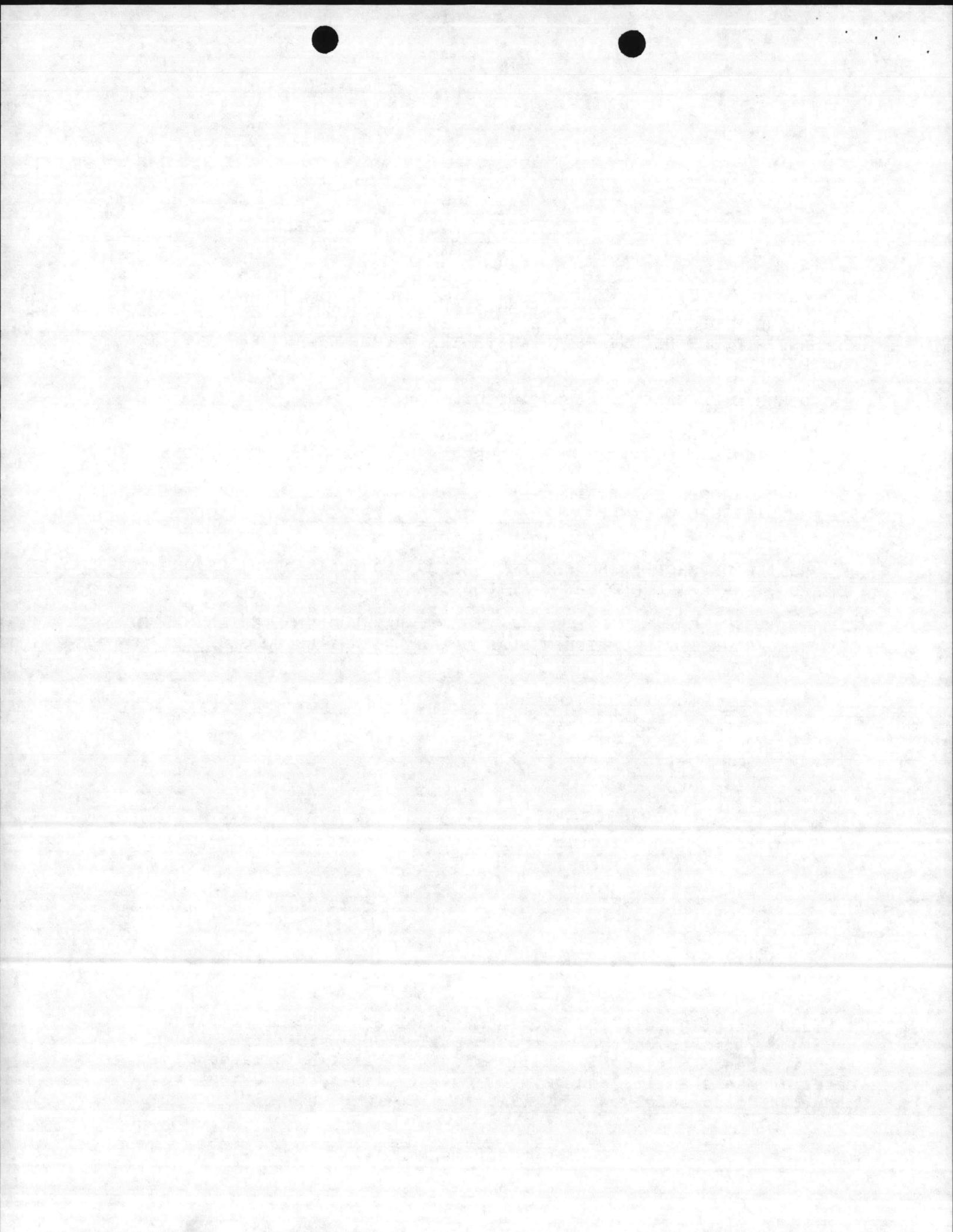
-- HAZARDOUS MATERIAL
DISPOSAL OFFICER _____
NAME/RANK PHONE#

D. ROSTER OF SHOP PERSONNEL AUTHORIZED AND TRAINED TO RESPOND TO HAZARDOUS MATERIAL AND WASTE SPILLS/EMERGENCIES:

<u>NAME/RANK/TITLE OF INDIVIDUAL</u>	<u>HAZARDOUS MATERIAL/WASTE EMERGENCY RESPONSIBILITIES</u>
--------------------------------------	--

I hereby certify that the above personnel are properly trained and authorized to carry out the specific responsibilities shown above. These individuals shall assist in handling hazardous material/waste spills and related emergencies to the extent that they can do so safely.

OIC REPRESENTATIVE DATE

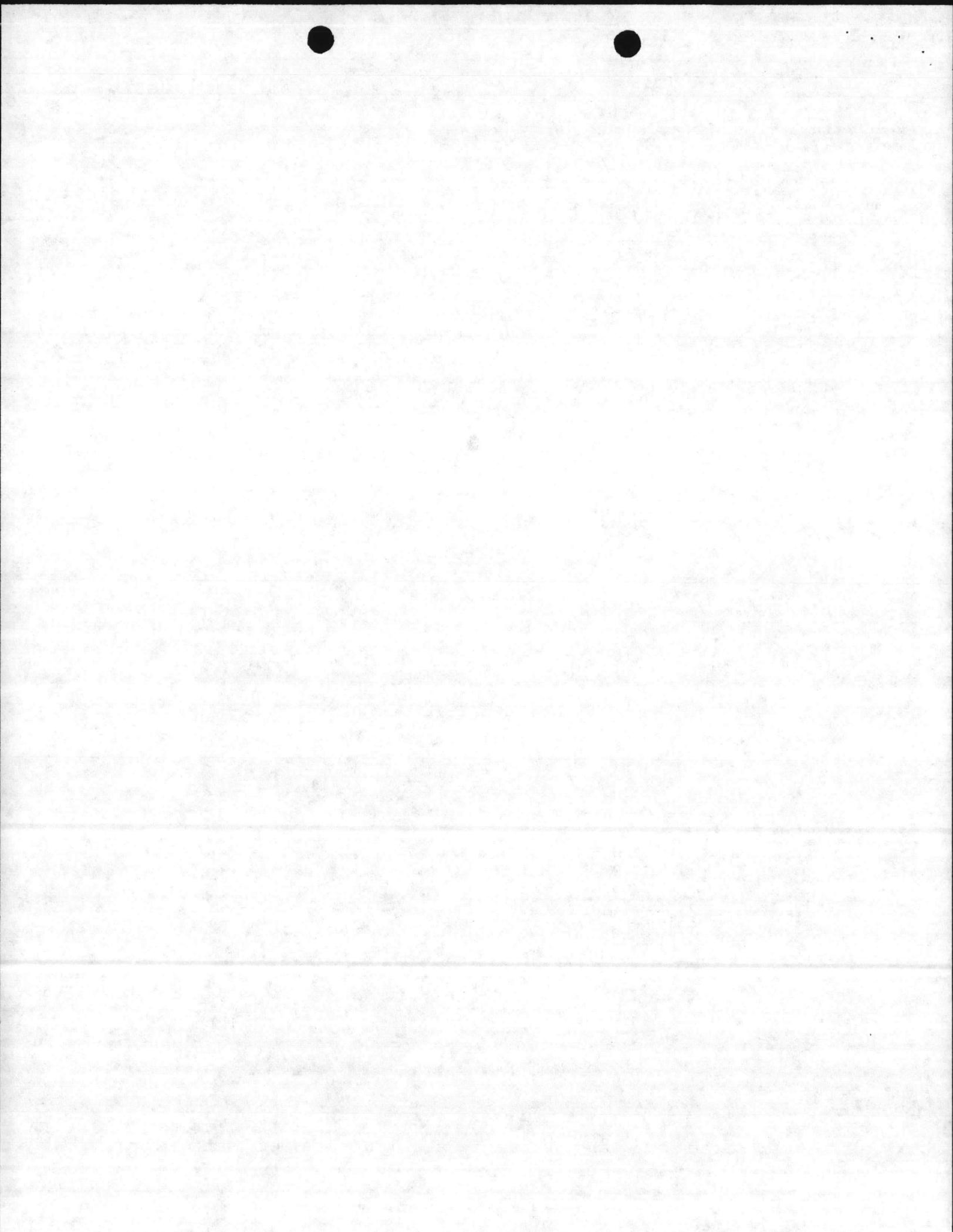


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HAZARDOUS WASTE SITES

SECTION	BLDG	PHONE #
MEDICAL LOGISTICS CO.	907	2059
PRESERVATION PACKAGING & PACKING (PP&P)	915	5230
DEPLOYMENT SUPPORT UNIT (DSU)	916	3667
MOTOR TRANSPORT FACILITY	FC-263	2020
FLAMMABLE STORAGE	TP-457	3371

ENCLOSURE (7)



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HAZARDOUS MATERIAL CONTROL WORK SITE PROCEDURES

1. Used Hazardous Material/Hazardous Waste will be collected and segregated to approved containers for a maximum of sixty days
2. Provide approved containers for each waste that is routinely generated at the work site. Example of waste categories are the EPA Hazardous Waste Numbers listed on page 3 through 5 of this enclosure. Note: D001, D007, F001, F002, F003, and F005 are of particular concern.
3. Whenever possible, unused material listed on page 2 through 4 as U080-U239 categories should be disposed of in original containers and not mixed with other type Hazardous Material.
4. Containers for Hazardous Waste will meet the following requirements:
 - a. Meet applicable Department of Transportation specifications and be in good condition.
 - b. Be painted yellow.
 - c. Be prominently stenciled in black lettering with the EPA waste number, the words "HAZARDOUS WASTE", the nomenclature, the national stock number, and upon turn in, the disposal document number.
 - d. Have a Hazardous Waste label affixed. The Hazardous Waste label will be completed using indelible marker, NSN # 7520-01-C00-8370, according to the instructions on page 6 of this enclosure.
 - e. Have bung hole caps adequate to seal containers.
5. Store containers so as to meet applicable fire and safety regulations.
6. Keep containers closed except when actually pouring waste into them.
7. Turn in of expired shelf life items in original unopened containers is permissible.
8. Dispose of empty paint containers as follows
 - a. Paint cans with no liquid remaining (dried) and five (5) gallons or less in size may be put into solid waste dumpsters in small quantities.
 - b. Paint cans that have liquid remaining in them or large

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HAZARDOUS MATERIAL CONTROL WORK SITE PROCEDURES

quantities of empty paint cans will be considered Hazardous Waste and must be disposed of via the provisions of this order.

9. Dispose of other empty Hazardous Waste containers as follows:

a. All five gallon containers and larger will be triple rinsed with water and stenciled "Triple Rinsed".

b. One and five gallon cans with holes punched on top and bottom can be disposed of in dumpsters, vice the scrap metal disposal.

c. Drums should be sent to DRMO by Battalion S-4.

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INSTRUCTION FOR COMPLETING DD FORM 1348-1 DISPOSAL DOCUMENT

GENERATING ACTIVITY

1. IDENTIFIED HAZARDOUS WASTE. Appendix A to enclosure (5) is an example of DD Form 1348-1 disposal document required from the generating activity on all identified Hazardous Waste.

- a. National Stock Number (NSN): CC 8-22
- b. Unit of Issue: CC 23-24
- c. Quantity CC: 25-29
- d. Document Number: CC 36-43
- e. COG Symbol: CC 55-56
- f. Unit Price: CC 74-80
- g. Block A: Name of Organization (telephone number)
- h. Block B: MCB, Camp Lejeune, NC (451-1634)
- i. Block C: (normally left blank): Insert HM (if turn-in is Hazardous Material) or HW (if turn-in is Hazardous Waste).
- j. Block U: Freight Classification nomenclature: Add characters (two alpha, four numeric) identification number as shown in 49 CFR, part 172. If unable to identify Material or Waste leave this block blank.
- k. Block AA and BB: MCB, Camp Lejeune, NC - NC 6170022580
- L. Block CC: Have transporter (identified in Block AA and BB) sign and date for shipment received)
- M. Blocks DD, EE, FF, and GG: Insert the following statement in these blocks (Note: Rubber stamp, typewritten or machine produced copy required): "This is to certify that the above named materials are properly classified, described, packaged, marked and labeled and in proper condition for transportation according to the applicable regulations of DOT and EPA."
(Note 1)

(Signature)_____
(Date)

Note 1: Certification will be signed by authorized representative of generating organization. It is recommended that person signing have first hand knowledge of or supervisory responsibility for items being disposed of.

As of 15 June '87.

SAMPLE TURN-IN DOCUMENT FOR HAZARDOUS WASTE, FORM DD 1348-1

Price

DEMIL CODE

HAZARD CODE

DISPOSAL DOCUMENT NUMBER

QUANTITY

UNIT OF ISSUE

NSN LSN FSC

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	00
9999 SPIL RES. DR.00005										N001461234 0132										W NA																																																																															
UNIT: DRMO, MCB										PROJECT: CAMP LEJEUNE, N.C.										TOTAL PRICE: \$00000																																																																															
BLDG:										SHIP TO:										TOTAL QUANTITY: 1																																																																															
WAREHOUSE LOCATION:										UNIT WEIGHT:										DOCUMENT DATE:																																																																															
PHONE NO:										UFC:										QUANTITY:																																																																															
SHIPMENT CLASSIFICATION:										NMF C:										CONTAMINATED WITH:																																																																															
SHIPPING NAME:										COMBUSTIBLE LIQUID N.O.S. (WASTE)										5% WATER - 5% PAINT																																																																															
HAZARD CLASS:										COMBUSTIBLE LIQUID																																																																																									
LABELS REQUIRED:										NAL993 (DRY CLEANING SOLVENT)																																																																																									
SELECTED BY AND DATE:										TOTAL WEIGHT:										INSPECTED BY AND DATE:																																																																															
WASTE NO: D001										DRUM 550 lbs.										WAREHOUSE BY AND DATE:																																																																															
LABELS REQUIRED:										NO. OF CONTAINERS:										WAREHOUSE LOCATION:																																																																															
PACKED BY AND DATE:										TOTAL CUBE:										10																																																																															
ACCUMULATION START DATE:										DATE SHIPPED:										11																																																																															
FIRST DESTINATION ADDRESS:										12										13 RECEIVER'S SIGNATURE (AND DATE):																																																																															
TRANSPORTATION CHARGEABLE TO:										13										13 RECEIVER'S DOCUMENT NUMBER:																																																																															

This is to certify that the above named material is properly classified packaged marked and labeled and in proper condition for transportation according to applicable regulations of DOT and EPA

SHIPPING COMPLETE ADDRESS

PHONE NO.

WARD ADDRESS

PERCENTAGE OF COMPONENTS

ACCUMULATION START DATE:

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**FORMAT FOR
HAZARDOUS WASTE SPILL AND RELATED EMERGENCY
CONTINGENCY PLAN**

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FORMAT FOR
HAZARDOUS WASTE SPILL AND RELATED EMERGENCY
CONTINGENCY PLAN

(NAME OF FACILITY)

BLDG. #

A. IN THE EVENT THAT A HAZARDOUS MATERIAL/HAZARDOUS WASTE SPILL, FIRE, RELEASE OF TOXIC OR SIMILAR EMERGENCY OCCURS, THE FOLLOWING ACTION WILL BE TAKEN:

- FIRST, IMMEDIATELY ALERT EMPLOYEES/PERSONS IN THE IMMEDIATE AREA OF THE EMERGENCY AND BEGIN EVACUATION OF ANY PERSONS SUBJECT TO INJURY BY THE EMERGENCY. EVACUEES SHALL ASSEMBLE AT _____.
- IMMEDIATELY, NOTIFY THE BASE FIRE DEPARTMENT, EXTENSION 3333. PROVIDE THE FIRE DEPARTMENT DISPATCHER WITH THE BEST ESTIMATE/AVAILABLE KNOWLEDGE OF THE AMOUNT AND TYPE OF HAZARDOUS SUBSTANCE SPILLED; LOCATION OF THE EMERGENCY; WHETHER OR NOT ANY PERSONS HAVE BEEN OR ARE LIKELY TO BE INJURED AND ANY OTHER INFORMATION HELPFUL TO EMERGENCY RESPONSE PERSONNEL. STAY ON THE LINE WITH THE DISPATCHER AND FOLLOW DISPATCHER'S INSTRUCTIONS IF YOU CAN SAFELY DO SO. CONTINUE TO ADVISE DISPATCHER OF CHANGING CIRCUMSTANCES.
- ASSIGN ONE PERSON TO MEET THE EMERGENCY VEHICLE AND GUIDE FIRE DEPARTMENT PERSONNEL TO SPILL/EMERGENCY SITE.
- BEGIN ASSEMBLING EMERGENCY SUPPLIES AND EQUIPMENT AVAILABLE AT THE WORK SITE. A LIST OF THESE ITEMS, THEIR LOCATION AND PERSONS RESPONSIBLE FOR PROVIDING THEM ARE CONTAINED IN ATTACHMENT (A).
- IF THE CIRCUMSTANCES OF THE EMERGENCY PERMIT, BEGIN CONTAINMENT OF THE SPILL BY SHUTTING OFF VALVES, CONSTRUCTION OF EARTHEN DIKES AND APPLICATION OF ABSORBENT. ONLY PERSONNEL TRAINED AND AUTHORIZED BY THE OIC SHALL BE ALLOWED TO ENTER THE IMMEDIATE AREA OF THE SPILL. SECTION D PROVIDES A LIST OF PERSONNEL AUTHORIZED TO ENTER THE AREA AND ACTIONS THEY ARE EXPECTED TO TAKE. UPON ARRIVAL AT THE SCENE, THE FIRE DEPARTMENT WILL CONTROL ACCESS TO SITE.
- UNDER NO CIRCUMSTANCES SHALL PERSONNEL UNDERTAKE ANY ACTION WHICH WOULD EXPOSE THEM TO TOXIC CHEMICALS, FUMES AND GASES UNLESS THE PROPER PERSONNEL PROTECTIVE EQUIPMENT IS USED.

B. THE LATEST REVISION OF THE BASE SPILL CONTINGENCY ORDER, BO 11090.1, IS PROVIDED AS ATTACHMENT (B). THE SENIOR FIRE DEPARTMENT OFFICIAL ON SCENE WILL SERVE AS THE NAVY ON-SCENE-

BnO 6240.1

AUG 07 1987

HAZARDOUS MATERIAL CONTROL WORK SITE PROCEDURES
WASTE, ASSOCIATED HAZARDS AND BASIS FOR HAZARD DESIGNATION

EPA HAZARD WASTE NO.	TYPE OF CHEMICALS	HAZARD(S)	BASIS FOR HAZARD DESIGNATION
U210	Tetrachloroethene (Tetra chloroethylene) (used)	Toxic	EPA listed waste
U220	Toluene (Unused)	Toxic	EPA listed waste
U228	Trichloroethene (unused) (Trichloroethylene)	Toxic	EPA listed waste
U239	Xylene (unused)	Toxic	EPA listed waste

NOTE:

1. If a particular standard solvent is found to contain Methylene Chloride, then it will be manifested and handled as F001 or F002 as appropriate.

BnO. 6240.1.
AUG 07 1987

HAZARDOUS WASTE LABEL INSTRUCTIONS
(See Note #1)

HAZARDOUS WASTE	
FEDERAL LAW PROHIBITS IMPROPER DISPOSAL	
IF FOUND, CONTACT THE BASE FIRE DEPARTMENT AT 451-3333. OR THE NEAREST POLICE, OR PUBLIC SAFETY AUTHORITY, OR THE US ENVIRONMENTAL PROTECTION AGENCY	
PROPER D.O.T. SHIPPING NAME	NOTE 2 _____ UN OR NAM _____
GENERATOR INFORMATION: NAME: MARINE CORPS BASE, CAMP LEJEUNE, NORTH CAROLINA 28542. EPA ID NO. NC6170022580	
NAME OF SUBUNIT GENERATING WASTE: _____	
ACCUMULATION START DATE	NOTE 4 _____
EPA WASTE NO.	NOTE 3 _____
MANIFEST DOCUMENT NO.	_____
HANDLE WITH CARE!	
CONTAINS HAZARDOUS OR TOXIC WASTES	
STYLE WM-6P	

© LABELMASTER, CHICAGO, IL 60626

Note 1: The depicted label will be put on all Hazardous Waste storage containers before using container. All entries are constant except as noted.

Note 2: Contact the Battalion Hazardous Material/Hazardous waste Officer for correct data.

Note 3: Insert the EPA Waste No. from this enclosure.

Note 4: Insert the date that filling on container begins.

BnO 6240.1

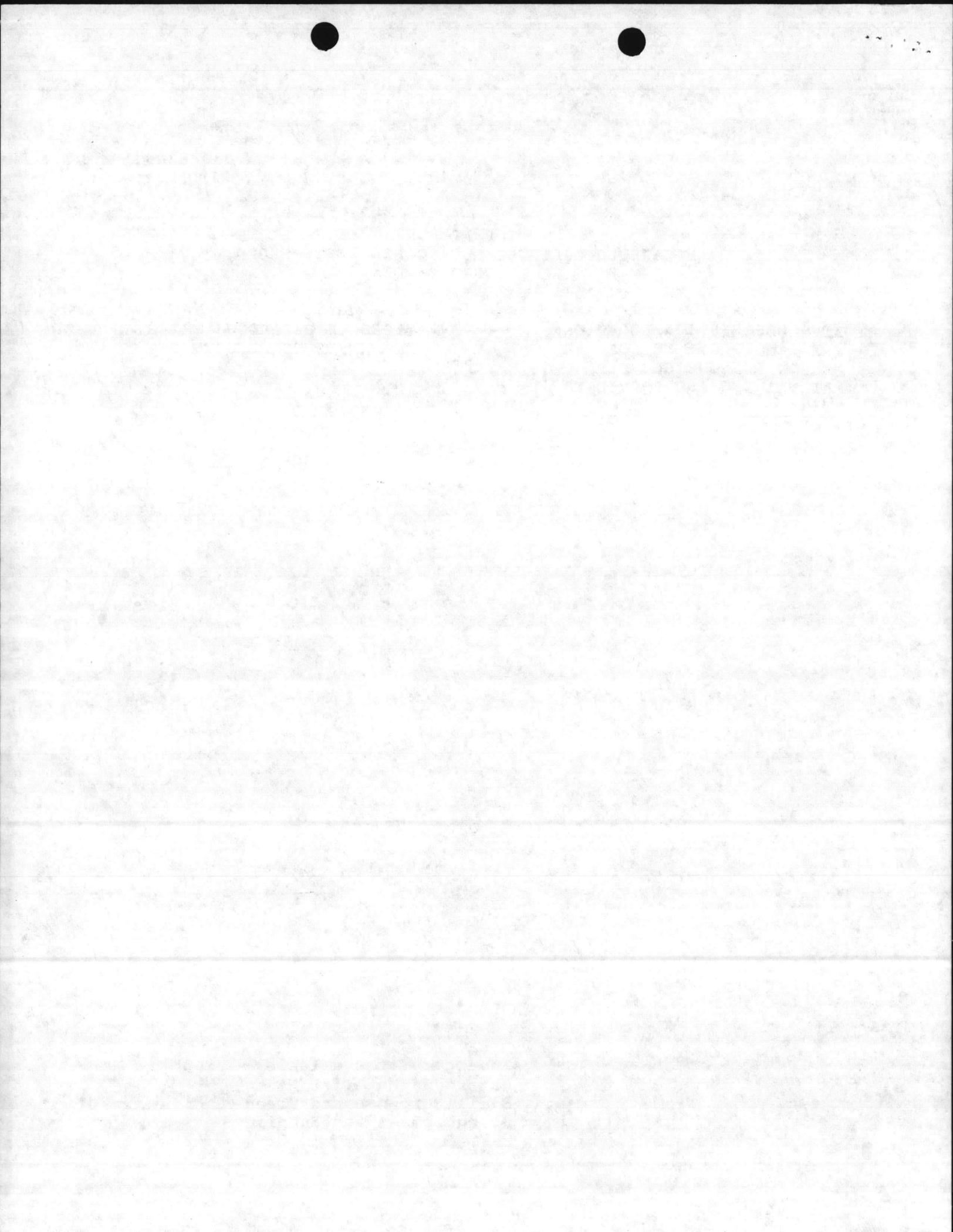
AUG 07 1987

FORMAT FOR
HAZARDOUS WASTE SPILL AND RELATED EMERGENCY
CONTINGENCY PLAN

ITEM DESCRIPTION/LOCATION/
NAME AND PHONE NO. OF
PERSON RESPONSIBLE FOR
MAINTAINING AND PROVIDING
ITEM

TYPES OF HAZARDOUS MATERIAL
AND WASTE TO BE USED ON

Inventory of available
Hazardous Material/Waste
Spill Response and Clean-
up equipment and Supplies



UNITED STATES MARINE CORPS
2d Supply Battalion
2d Force Service Support Group (REIN)
Fleet Marine Force, Atlantic
Camp Lejeune, North Carolina 28542-5703

In reply refer to:
5100
SER 4/Z7463
29 May 1987

From: Commanding Officer, 2d Supply Battalion
To: Hazardous Material/Hazardous Waste (HM/HW) Handlers

Subj: HAZARDOUS MATERIAL/HAZARDOUS WASTE TRAINING

Ref: (2) CG Second FSSG //G-4// 2620312 May 1987

Encl: (1) Current Roster of HM/HW Personnel

1. Per the reference, HM/HW classes have been scheduled for all HM/HW personnel. The classes will be conducted in building #62 (Area 1 Club) at 0830 on the following dates:

DATE

25 JUNE *SSgt Martin*

30 JULY

27 AUGUST

24 SEPTEMBER

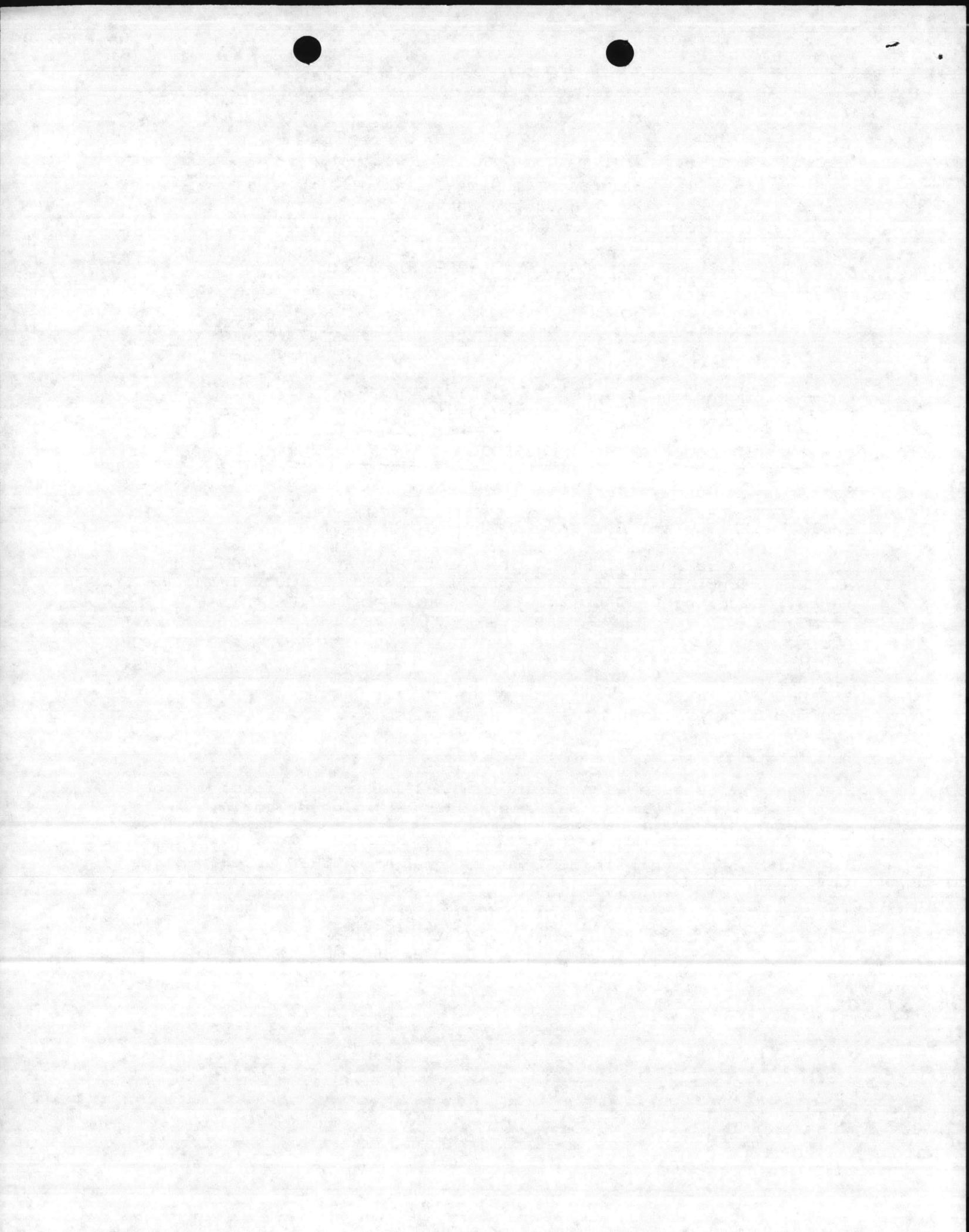
29 OCTOBER

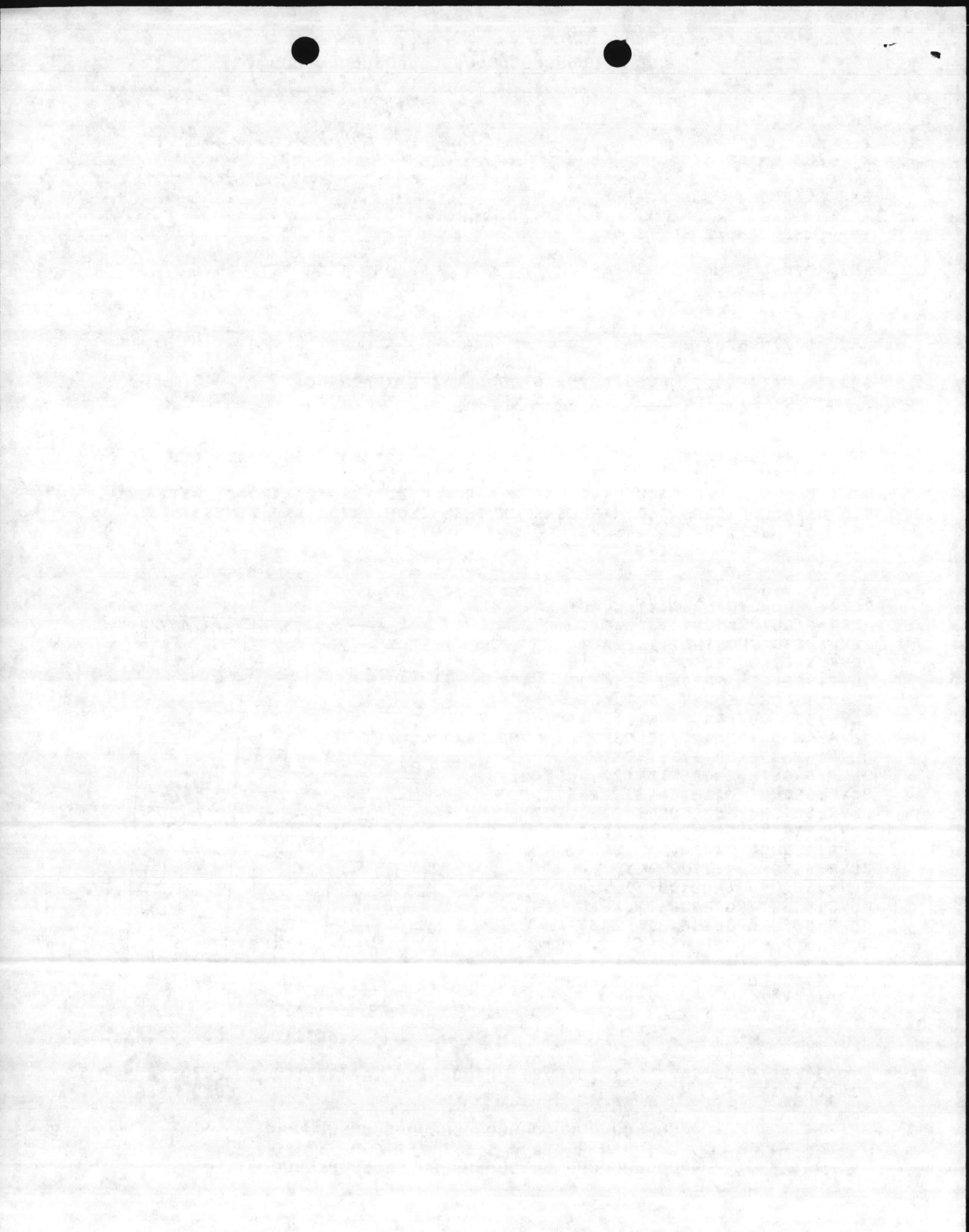
20 NOVEMBER

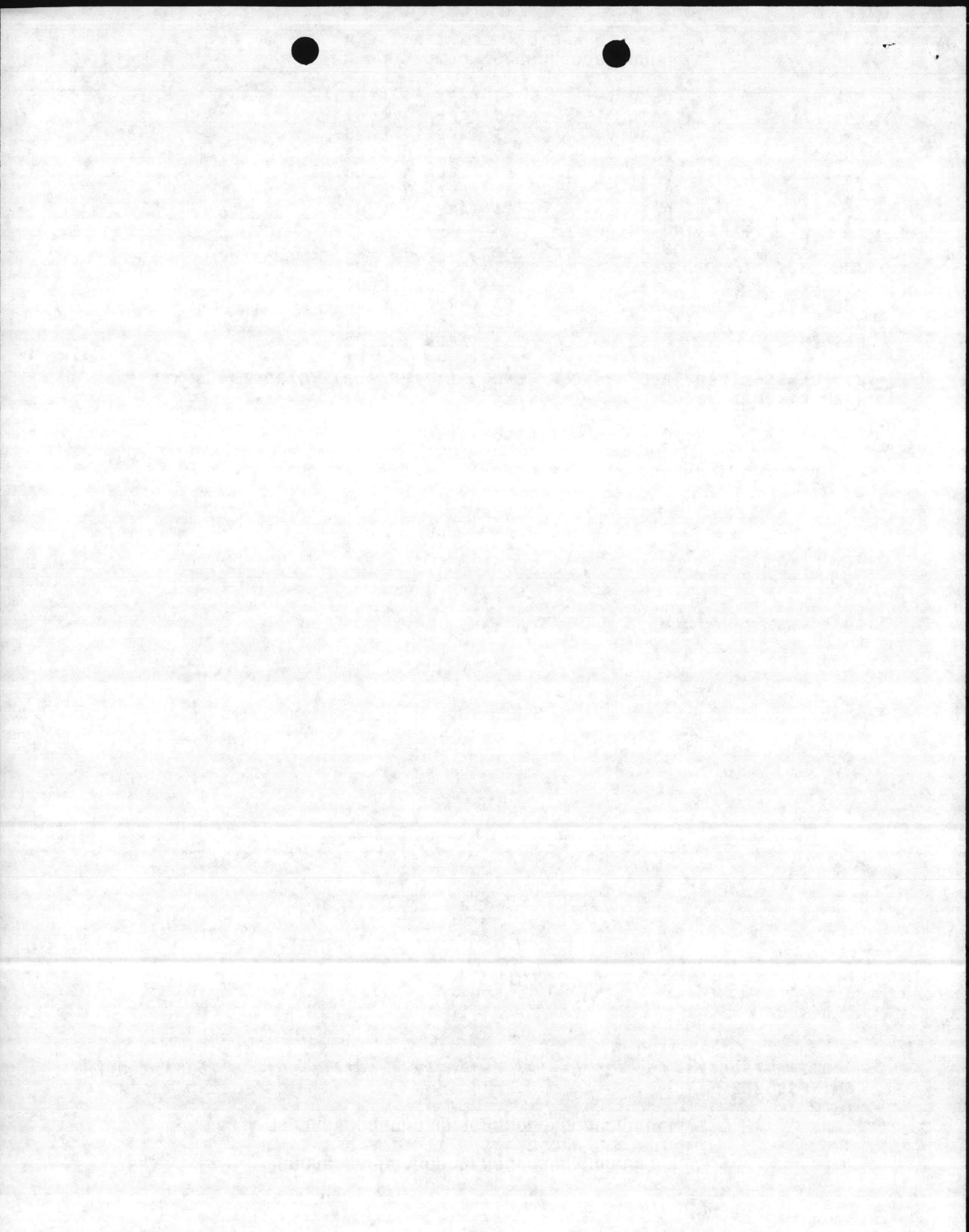
2. These classes are mandatory for all personnel listed on the enclosure. HM/HW personnel are requested to bring their hazardous binders to these classes.

3. Point of contact is SSGT HOWELL or CPL HATCHER at extensions 3405/3418.

J. F. PFDAL
J. F. PFDAL
By direction







UNITED STATES MARINE CORPS
2d Supply Battalion
2d Force Service Support Group (REIN)
Fleet Marine Force, Atlantic
Camp Lejeune, North Carolina 28542-5703

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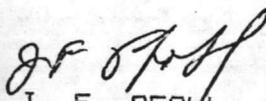
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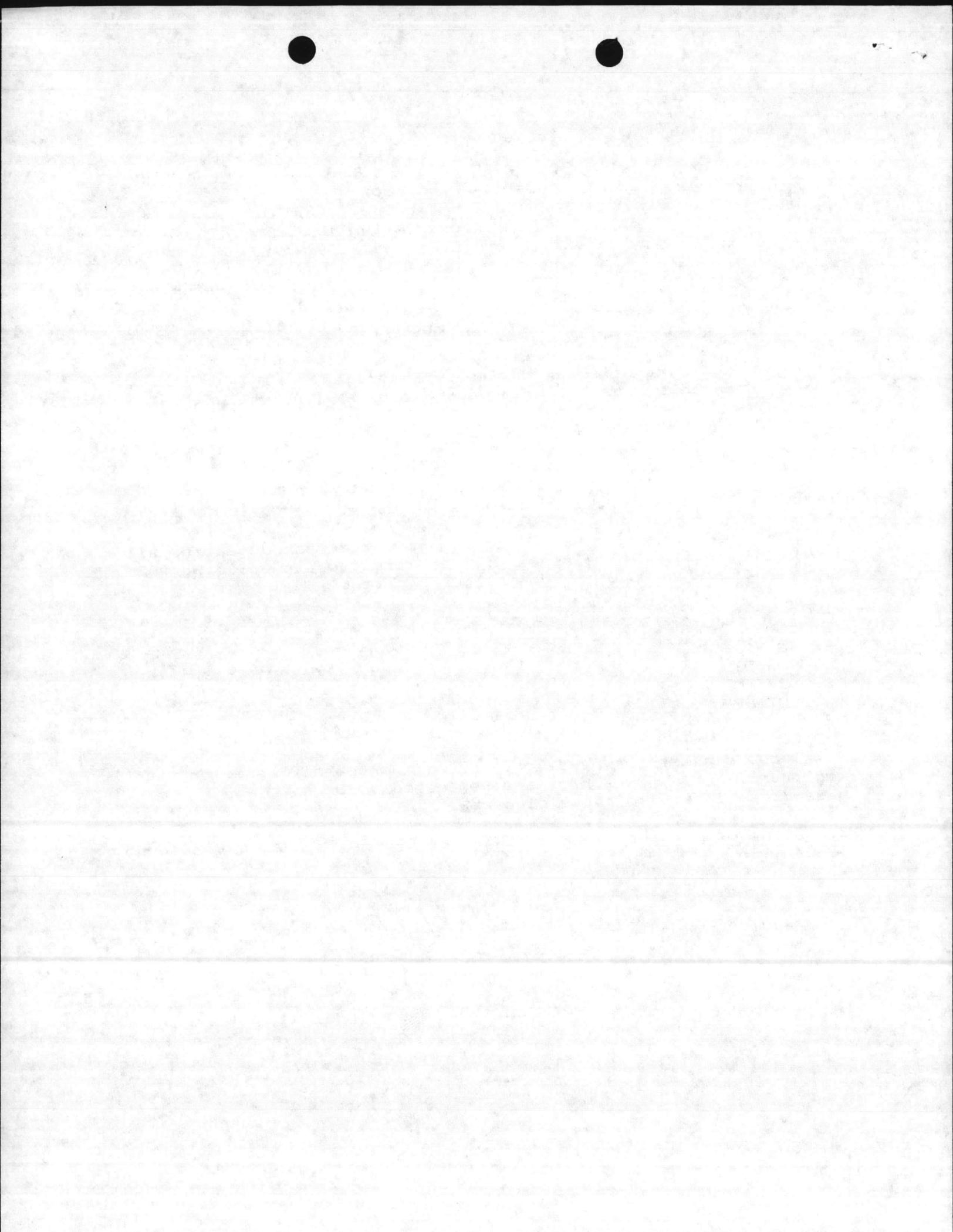
DATE

25 JUNE
30 JULY
27 AUGUST
24 SEPTEMBER
29 OCTOBER
20 NOVEMBER

2. These classes are mandatory for all personnel listed on the enclosure. HM/HW personnel are requested to bring their hazardous binders to these classes.

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J. F. PFDML
By direction





UNITED STATES MARINE CORPS
2d SUPPLY BATTALION
2d FORCE SERVICE SUPPORT GROUP (REIN)
FLEET MARINE FORCE, ATLANTIC
CAMP LEJEUNE, NORTH CAROLINA 28542-5703

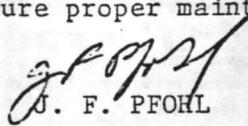
IN REPLY REFER TO:
5100
SER 4/4041
19 June 87

From: Battalion S-4 Officer
To: Hazardous Material Disposal Coordinator (HMDC) (attn: Msgt LOVEJOY)
Subj: INSPECTION OF FRENCH CREEK PARKING LOTS
Ref: (a) Inspection Discrepany List

1. In compliance with the information contained in reference (a), the following corrective action was taken:

- a. Discrepancy: Heavy Oil spills are all along the curb and tree lines.
Action: Working-Parties have cleaned and scrubbed the parking lots, Also, the tree line has been policed and a scheduled machine scrubbing of the parking lots has been arranged.
- b. Discrepancy: POV are being worked-on in the parking lots.
Action: Company Commanders have been informed of the Base Order that does not allow this, Also, signs are now posted to remind the marines not to work-on their vehicles in the parking lot.
- c. Discrepancy: Truck bed lying on boards.
Action: PMO has been notified and the truck bed was taken away, Also, the marines of the companies have been notified.
- d. Discrepancy: Wall locker, used as a paint locker, was laying down with oil cans and water mixed.
Action: The wall locker, has been removed and a proper paint locker, will be installed.

2. The Battalion, and all companies, have been notified and instructed on the problems with French Creek Parking Lots, the above discrepancies are corrected and procedures have been established to ensure proper maintenance.


J. F. PFOHL



From: MSgt Lovejoy, HMDC
To: Major Bancroft, Facilities Officer

Subj: INSPECTION OF FRENCH CREEK PARKING LOTS

1. From 1300, 4 June to 8 June 1987 the following areas were inspected:

FC-520, 525, and 530

2nd Supply Bn: *NO REPAIRS AT ALL WASHING CARS BASE CROSS*
Heavy oil spills are all along the curb and tree lines.
(2) Cars being worked on. (1) Truck bed lying on boards.
Wall locker, used as a paint locker, was laying down with
oil cans and water mixed.

FC-550

2nd MaintBn: Heavy oil spots are all along the curb and into the tree lines.
(1) POV leaking fluid. (2) POV's being repaired.

FC-560

2nd MaintBn: Heavy oil spots are all along the curb and treelines. (1)
Very heavy spot beside a light pole. (1) POV being worked
on.

FC-565

HQSVCBn: Oil spots throughout parking lot area. Oil spills around curb.
Evidence oil being poured down the drain.

FC-515

HQSVCBn: Evidence that oil has been poured down the drain. Oil spills
around curb. Heavy oil spills around light poles in parking
lot.

FC-411

2nd LSBn: Front parking lot: Oil being poured in the treeline. Oil
spots around curb. POV parts in treeline, POV's being work-
ed on.

FC-415

8th MT Bn: Front parking lot: Oil spots in treeline and around curb.
POV parts in treeline.

FC-309, 310, and 311

8th EngrSptBn: Front parking lot: Oil spots around curb, oil leaking
from a pov. Heavy oil spots throughout parking lot area.
Evidence of oil being poured down drain, POV being worked
on.

FC-413

2nd ReconCo: Front parking lot. Oil spots around curb and in treeline.

FC-360

2nd RadioBn: Found POV leaking transmission fluid. Oil spots around
curb.

2. There is evidence of POV's being worked on in every parking lot.
All parking lots have small to large dried oil spots.

70-5-4





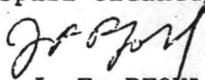
UNITED STATES MARINE CORPS
2d SUPPLY BATTALION
2d FORCE SERVICE SUPPORT GROUP (REIN)
FLEET MARINE FORCE, ATLANTIC
CAMP LEJEUNE, NORTH CAROLINA 28542-5703

IN REPLY REFER TO:
5100
S-4
6 July 87

From: Battalion S-4 Officer
To: Hazardous Material Disposal Coordinator (HMDC) (attn: Msgt LOVEJOY)
Subj: OIL SPILL, FC-263
Ref: (a) Verbal Communication between Msgt LOVEJOY (HMDC) and Cpl HATCHER,
(S-4) on 6 July 87

1. In compliance with the instructions contained in reference (a), the following After Action Report is submitted:

- a. Time: appox 1255, 6 July 87, Oil Spill, location FC-263, amount appox 4gal,
NOTE: Lance Corporal G. E. ASKELAND, 485 78 1701, was working on a
Cargo Truck (M923), when he turned the oil pan drain plug the
wrong way and the oil came out.
- b. Time: appox 1305, 6 July 87, Corporal HATCHER, Battalion S-4 (HMDC) was
notified.
NOTE: Appropriate action taken to correct spill
- c. Time: appox 1310, 6 July 87, Master Sergeant LOVEJOY (HMDC), notified.
- d. Time: appox 1330, 6 July 87, oil spill cleaned up.


J. F. PFOHL



2nd Supply Bn.

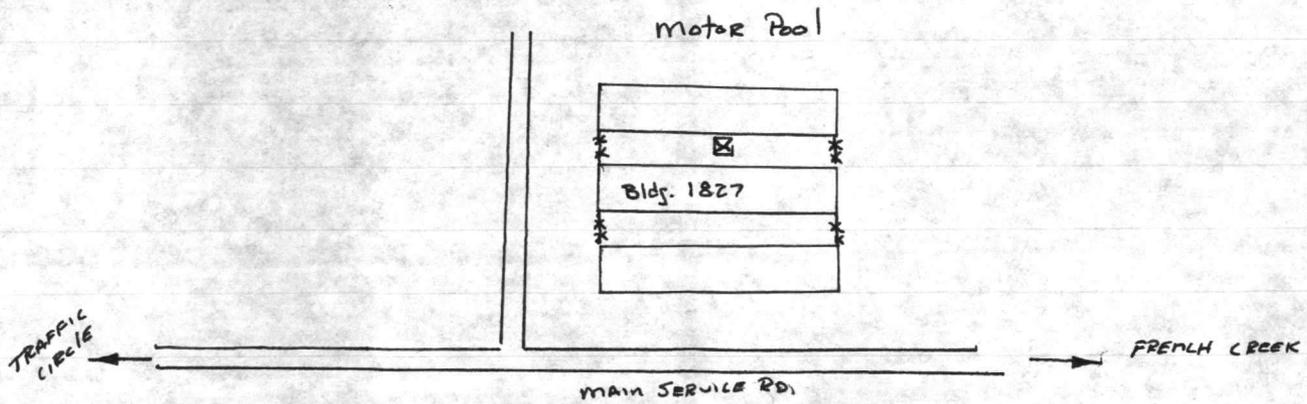
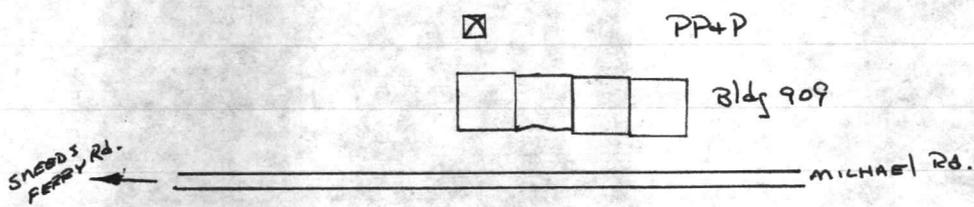
POINT OF CONTACT

HmDO SSGT VAUGHN S-4 OFFICE

PP+P SSGT LABELL S224

MOTOR T.

STORAGE LOCATIONS





30 30 30 30

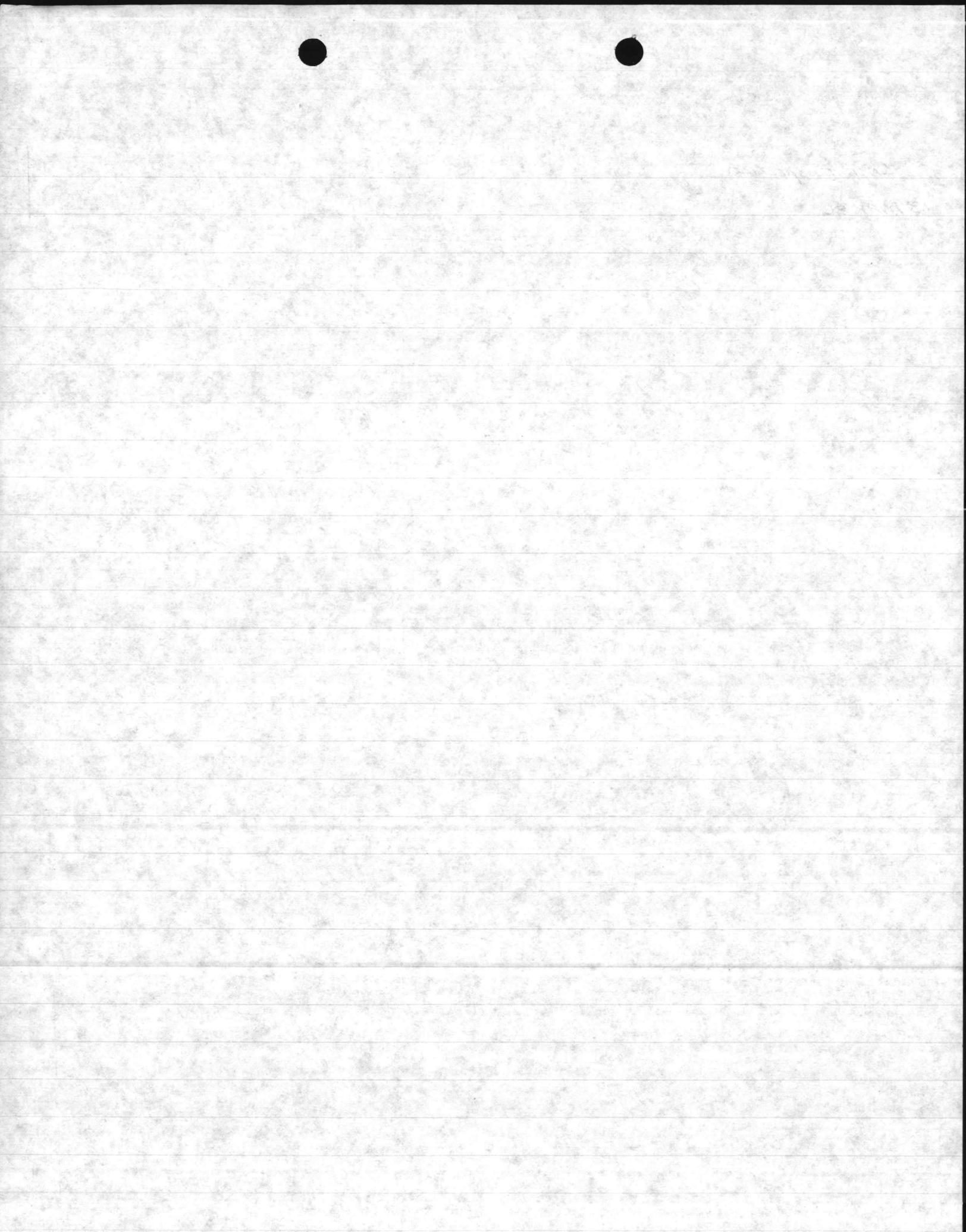
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LAST INSPECTION

13 MAY 86



HAZARDOUS WASTE (HW) MANAGEMENT INSPECTION FORM

Date: 11 Dec 86

1. Facility being Inspected: RRSP 2d Supply Bn
2. Organization in Charge: Capt HARVELL
3. Inspection Participants/Phone Number: SSGT LUELL (primary)
CPL CLAGHORN (ALT) Sammy D. Lujan
4. Description of HW Streams: SOLVENTS

5. Are records of HW generation consistent with HW streams? yes

6. HW Training

a. Are job descriptions available for all personnel actively involved in HW management? yes

b. Are training records adequate/current? yes

c. Are alternate personnel assigned to key positions? yes
(If not, explain how unit deals with absence of key personnel)

d. Do contacted personnel demonstrate adequate knowledge of:

- (1) Regulatory Requirements yes
- (2) Applicable Base Orders yes
- (3) Types of HW Handled yes
- (4) Proper Containers yes
- (5) Proper Labeling yes
- (6) Weekly HW Inspections yes
- (7) HW Turn-in Procedures yes
- (8) Health and Safety yes
- (9) Spill Reporting Procedures yes
- (10) Spill Response Duties yes

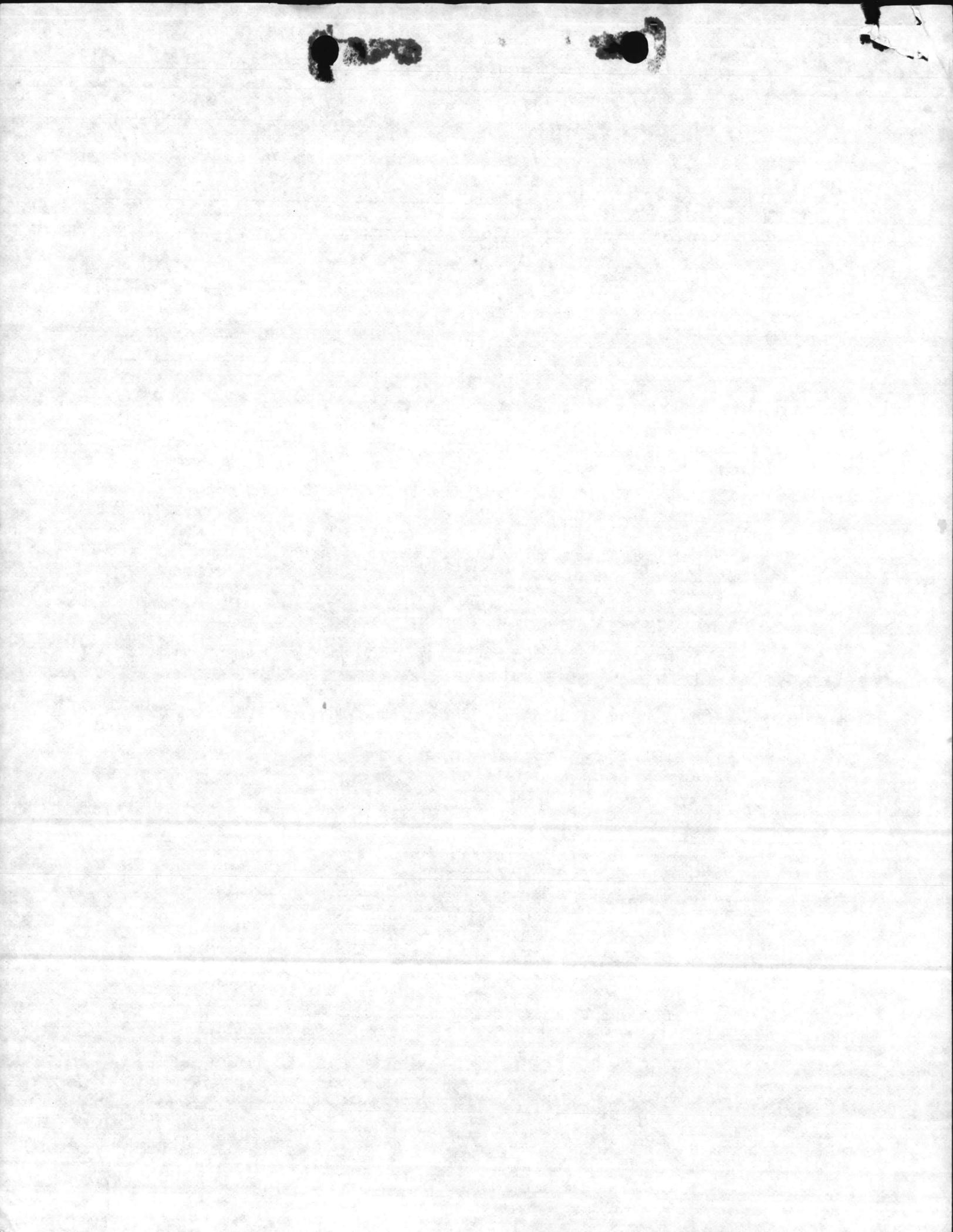
7. Condition of Storage Facilities

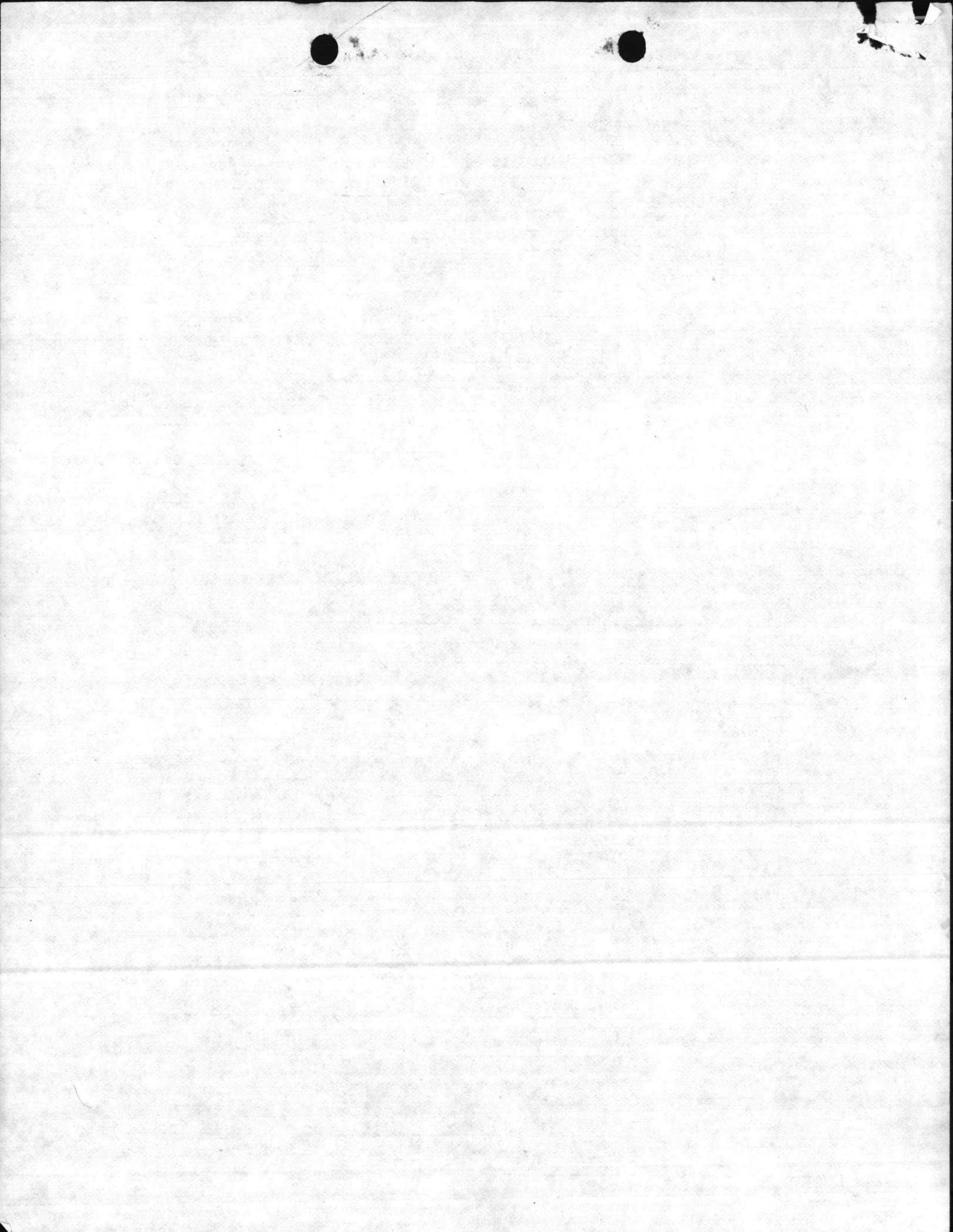
a. Date of last Fire Dept Inspection? 10-8-86

b. Are spills likely to reach soil or water? yes

c. Are HW protected from weather? yes

d. Are weekly HW inspections conducted properly? yes





INSPECTION FORM FOR HAZARDOUS WASTE HANDLING AND STORAGE AREAS

Name of Facility: PP+P Preservation Packing & Packaging
Name/Title OIC: Capt Howell

AREA OF CONCERN	YES	NO	CORRECTIVE ACTION NEEDED (use back of page to log action taken)
A. <u>CONDITION OF CONTAINERS</u>			
1. Are containers closed	✓		
2. Are containers leaking		✓	
3. Are containers bulging		✓	
4. Are containers collapsed		✓	
5. Are containers corroded		✓	
6. Are containers over-filled		✓	
7. Other problems present			
B. <u>LABELING AND MARKING</u>			
1. Are HW labels in place	✓		
2. Are HW labels filled out	✓		
3. Are hazards (i.e., flammable, corrosive, etc.) labels or markings adequate			
C. Are HWs being disposed of by deadlines	✓		
D. <u>SECURITY AND EMERGENCIES</u>			
1. Is access limited to authorized personnel only	✓		
2. Is emergency response information posted	✓		
3. Supplies and equipment readily available	✓		

DATE: 11 Dec 80

HAZARDOUS WASTE MANAGEMENT INSPECTION

1. Organization Inspected: 2nd Supply Bn.

2. Name and title of persons conducting inspection:

a. NREAD Representative: BECKER

b. Organizational Commander Representative: SSGT VAUGHN

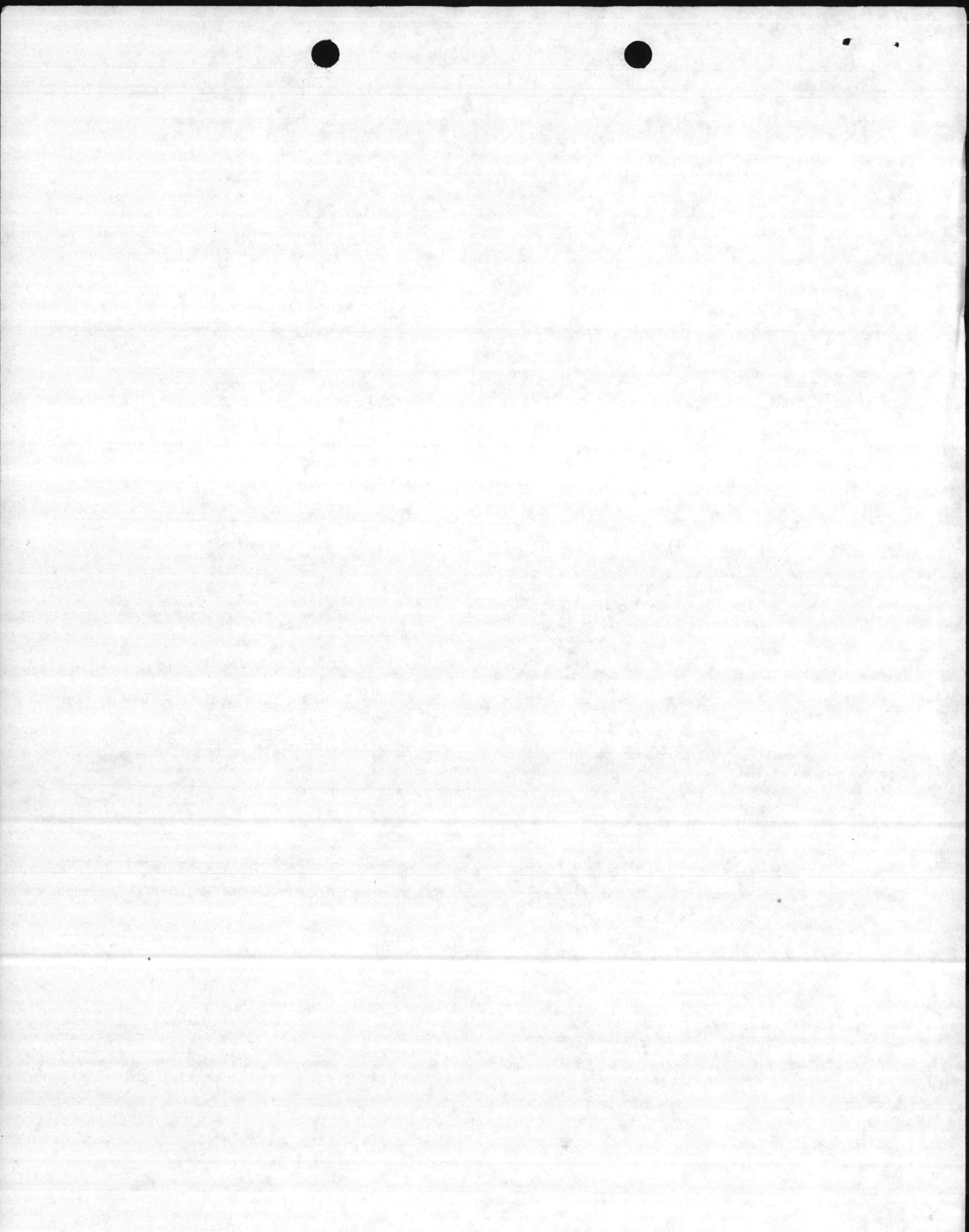
c. Other (Specify) : GYSGT DENT HMDC

3. Brief Description of HW Activity: GENERATE WASTE SOLVENTS AT MOTOR Pool + AT PP&P.

4. Summary of Findings (See Attachment A- B)

a. Assignment of HW management responsibilities and related personnel training and record keeping: ASSIGNMENT OF MGT. RESPONSIBILITIES HAS BEEN DONE. TRAINING RECORDS WERE NOT AVAILABLE AT MOTOR Pool DURING INSPECTION

b. Adequacy of HW handling, storage and related internal controls and inspection: BOTH STORAGE LOCATIONS NEED EMERGENCY RESPONSE SIGNS. MOTOR Pool NEEDS TO LABEL HW DRUMS (PAINT + STENCIL MARKINGS) MOTOR Pool WAS NOT DISPOSING OF WASTE BY THE 90 DAY TIME LIMIT. MOTOR Pool DID NOT HAVE INSPECTION RECORDS AVAILABLE. PP&P HAD SOME INSPECTIONS MISSING.



INSPECTION FORM FOR HAZARDOUS WASTE HANDLING AND STORAGE AREAS

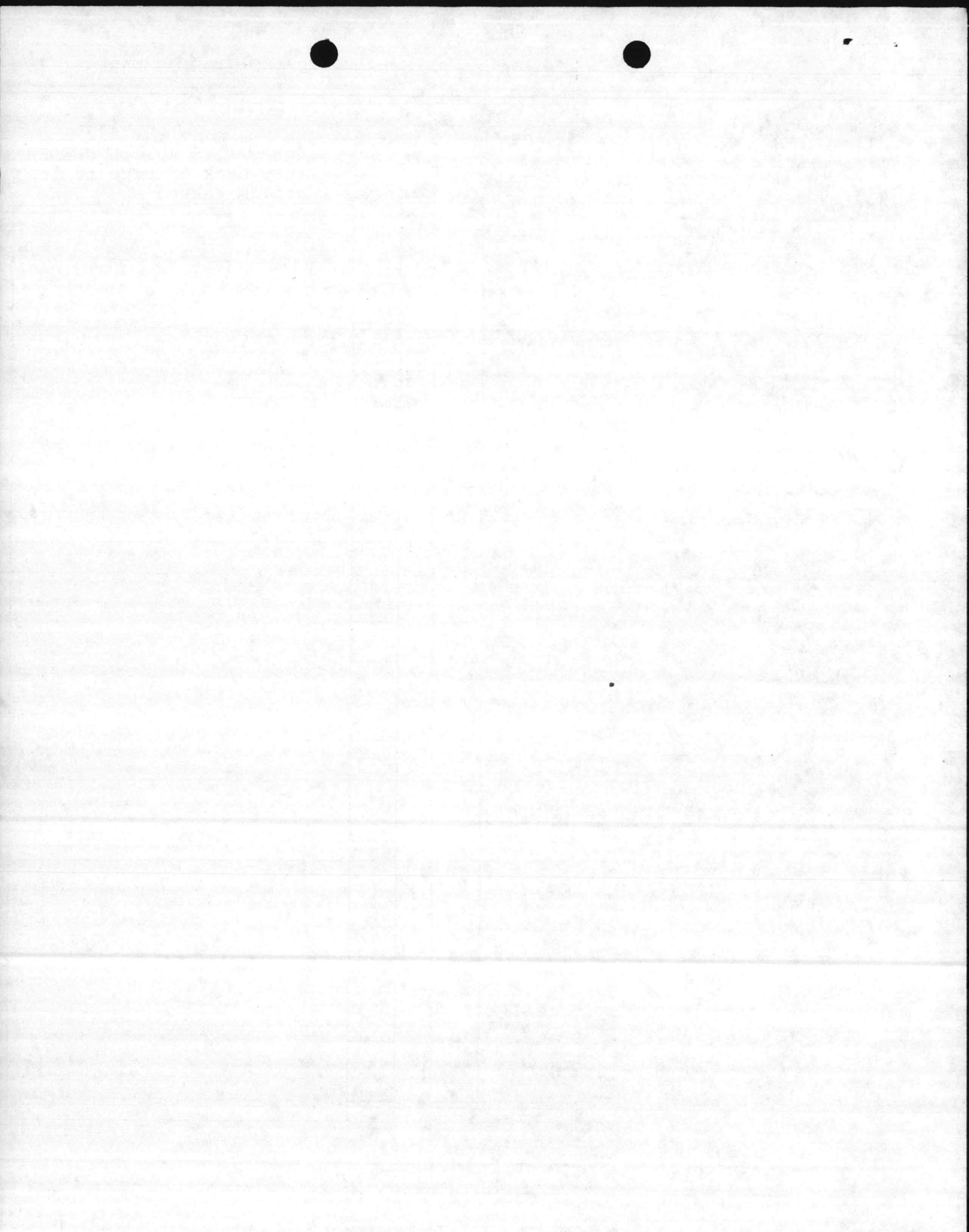
Name of Facility: MOTOR TRANSPORT, Supply Co

Name/Title OIC: LT. MORTON

AREA OF CONCERN	YES	NO	CORRECTIVE ACTION NEEDED (use back of page to log action taken)
<p><u>A. CONDITION OF CONTAINERS</u></p> <p>1. Are containers closed ✓</p> <p>2. Are containers leaking</p> <p>3. Are containers bulging</p> <p>4. Are containers collapsed</p> <p>5. Are containers corroded</p> <p>6. Are containers over-filled</p> <p>7. Other problems present</p>			
<p><u>B. LABELING AND MARKING</u></p> <p>1. Are HW labels in place ✓</p> <p>2. Are HW labels filled out ✓</p> <p>3. Are hazards (i.e., flammable, corrosive, etc.) labels or markings adequate</p>			
<p><u>C. Are HWs being disposed of by deadlines</u></p>			
<p><u>D. SECURITY AND EMERGENCIES</u></p> <p>1. Is access limited to authorized personnel only ✓</p> <p>2. Is emergency response information posted</p> <p>3. Supplies and equipment readily available ✓</p>			

DATE: 13 MAY 86

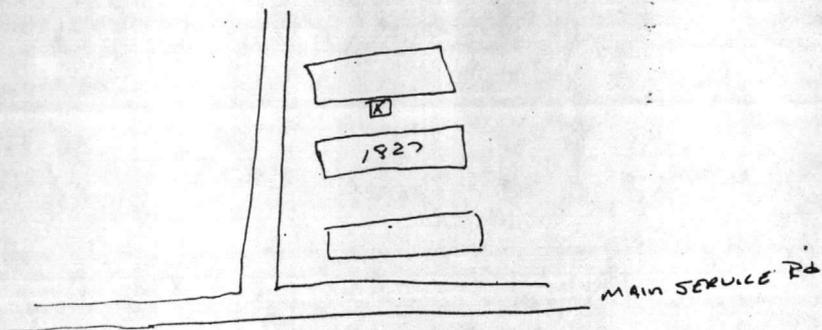
SIGNATURE: LT. Sgt. John A. Bean

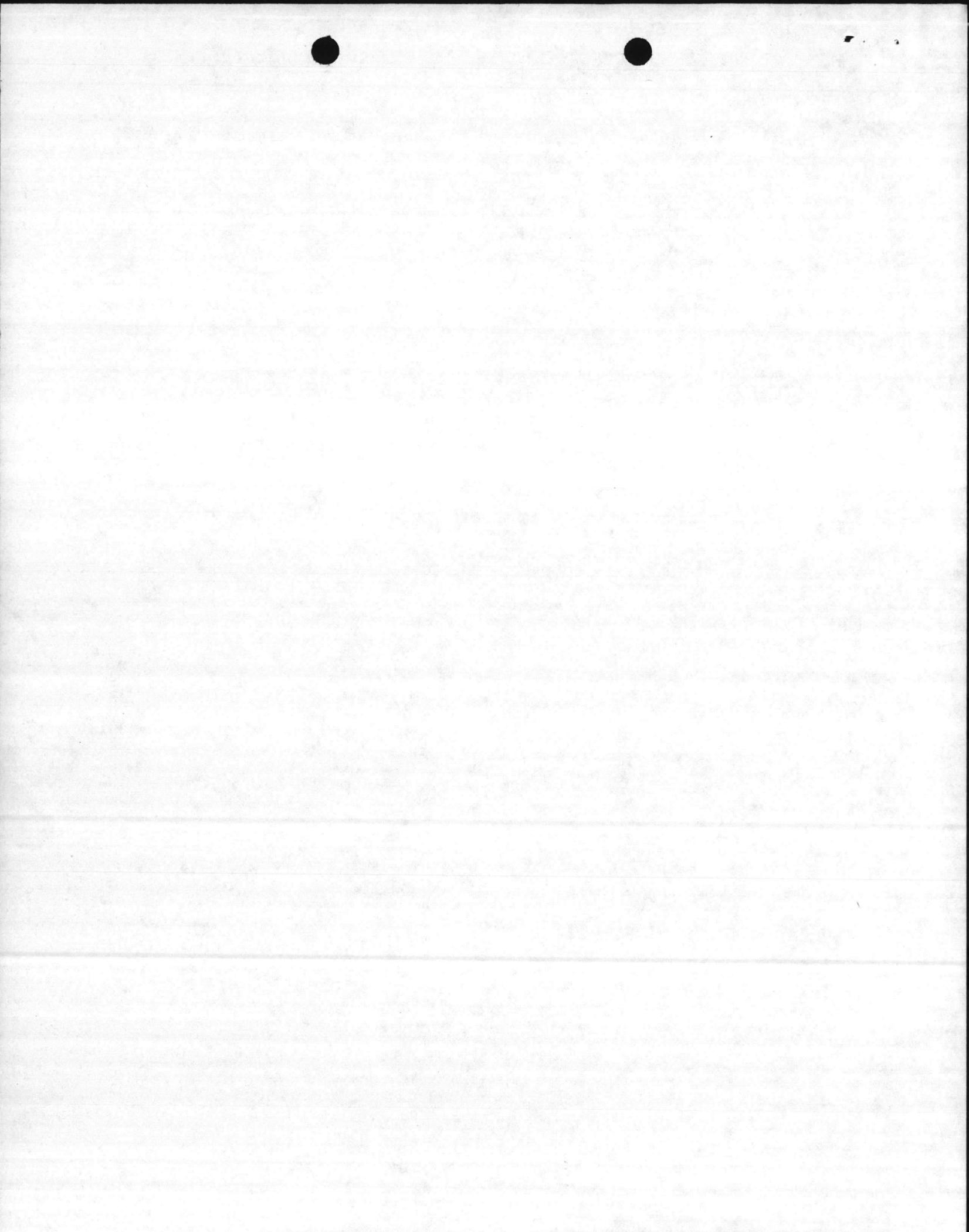


e. Corrective Action Recommended:

1. POST EMERGENCY RESPONSE INFORMATION
2. PAINT WASTE DRUMS YELLOW & MARK AS TO HAZARDS
3. DISPOSE OF WASTE WITHIN 90 DAY TIME LIMIT
4. PUT EPA HAZARDOUS WASTE ID # ON HW LABELS

f. Sketch showing location of Facility:





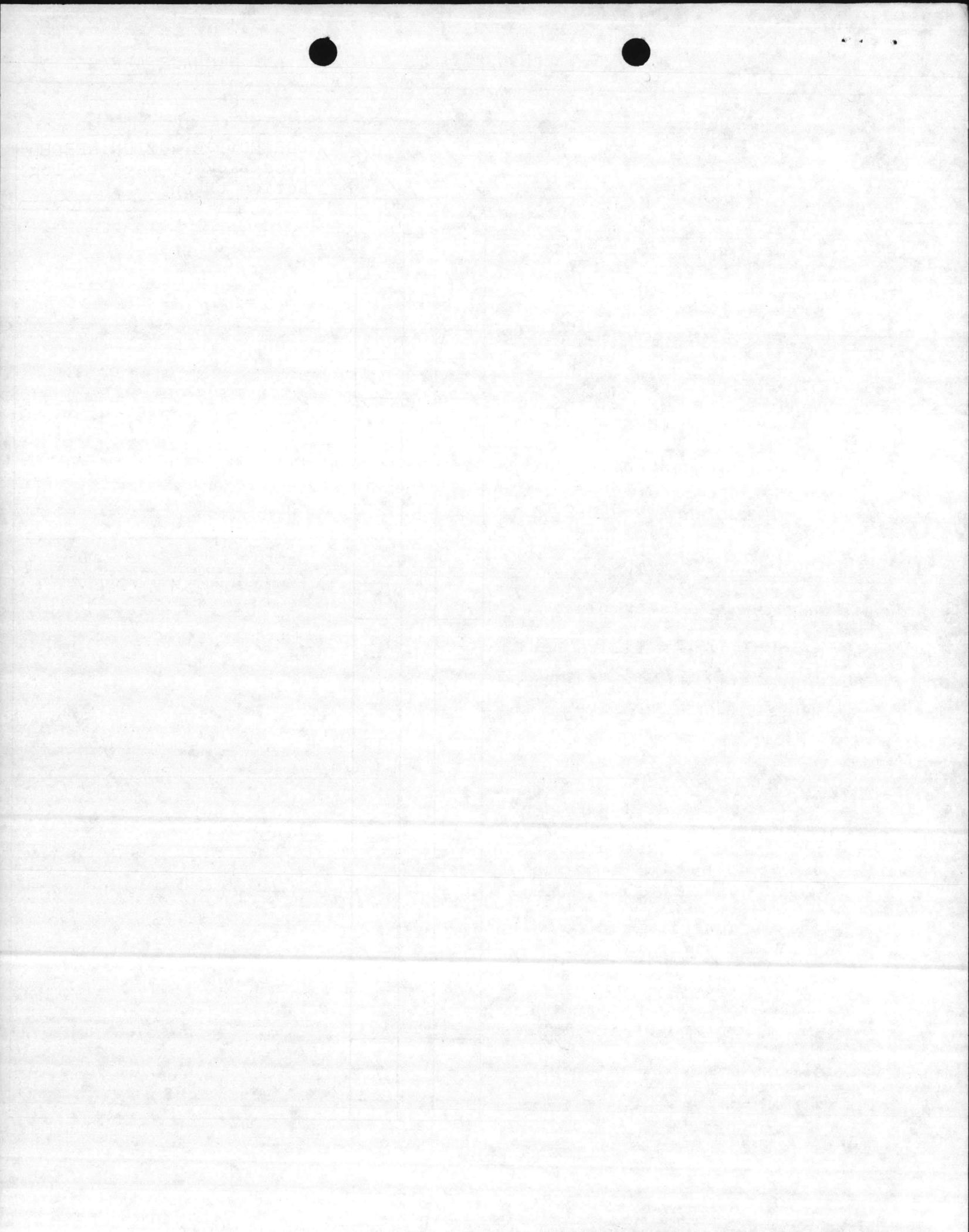
INSPECTION FORM FOR HAZARDOUS WASTE HANDLING AND STORAGE AREAS

Name of Facility: PP&P, Supply Bn
 Name/Title OIC: WO m YERS

AREA OF CONCERN	YES	NO	CORRECTIVE ACTION NEEDED (use back of page to log action taken)
<u>A. CONDITION OF CONTAINERS</u> 1. Are containers closed 2. Are containers leaking 3. Are containers bulging 4. Are containers collapsed 5. Are containers corroded 6. Are containers over-filled 7. Other problems present	✓ 	✓ ✓ ✓ ✓ ✓ ✓ ✓	
<u>B. LABELING AND MARKING</u> 1. Are HW labels in place 2. Are HW labels filled out 3. Are hazards (i.e., flammable, corrosive, etc.) labels or markings adequate	✓ ✓ ✓		NEED TO PUT THE EPA ID NUMBER ON HW LABEL
<u>C. Are HWs being disposed of by deadlines</u>	✓		
<u>D. SECURITY AND EMERGENCIES</u> 1. Is access limited to authorized personnel only 2. Is emergency response information posted 3. Supplies and equipment readily available	✓	✓ ✓	

DATE: 13 MAY 86

SIGNATURE: Rand A. Turner



e. Corrective Action Recommended:

1. NEED TO POST EMERGENCY RESPONSE SIGN AT STORAGE LOCATION
2. Fill in EPA ID NUMBER on HW LABEL
3. INSPECTION LOG NEEDS TO BE FILLED OUT WEEKLY

f. Sketch showing location of Facility:

